

REMSEN CENTRAL SCHOOLBOARD OF EDUCATION
RE-ORGANIZATIONAL MEETING & REGULAR MEETING
JULY 1, 2014

MINUTES

MEMBERS PRESENT: James Reilly, Brian Parent, Timothy Skermont,
Sonya Murray, Mark Williams

MEMBERS ABSENT: None

OTHERS PRESENT: Dr. William Crankshaw, Dale Turner, Lou D'Ambro,
Catherine Chandler

Annual reorganizational meeting called to order by Catherine Chandler, District Clerk, at 7:00 p.m.

Oath of Faithful Performance in Office administered to newly elected board members, Sonya Murray (5 year term) and Mark Williams (2 year) by Mrs. Chandler, District Clerk.

Motion by Timothy Skermont, second by Brian Parent to nominate James Reilly for Board President. No other nominations for Board President.

Unanimous vote

Motion by Timothy Skermont, second by Mark Williams to nominate Brian Parent for Board Vice President. No other nominations for Board Vice President.

Unanimous vote

James Reilly took over as Board President. Mr. Reilly read Disclosure of Interest in Matters Before Board to all present. No board members declared any disclosure of interest.

Motion by Timothy Skermont, second by Brian Parent:

“RESOLVED, that the Board of Education appoint Catherine Chandler as District Clerk, with Lou D'Ambro to act in the absence thereof, for the period July 1, 2014 – June 30, 2015.”

“RESOLVED, that the Board of Education appoint Lou D'Ambro as School Business Administrator, with Superintendent, Dr. William Crankshaw, to act in the absence thereof, for the period July 1, 2014 – June 30, 2015.”

“RESOLVED, that the Board of Education appoint Dede Gardner as Tax Collector and as Data Collection Clerk, for the period July 1, 2014 – June 30, 2015.”

“RESOLVED, that the Board of Education appoint Mary Jane Chambers as Internal Claims Auditor, for the period July 1, 2014 – June 30, 2015.”

Unanimous vote

Motion by Brian Parent, second by Timothy Skermont:

“RESOLVED, that School Business Administrator be authorized to invest school district funds, in accordance with Education Law and other pertinent regulations for the period July 1, 2014- June 30, 2015.”

“RESOLVED, that the First Niagara of Barneveld and Chase Bank of Utica be approved as district bank depositories for the period of July 1, 2014 – June 30, 2015.”

“RESOLVED, that a petty cash fund up to the amount of \$100.00 be authorized. The School Business Administrator is appointed to oversee these funds.”

“RESOLVED, that the Rome Sentinel be designated as the official district newspaper for the period of July 1, 2014– June 30, 2015.”

“RESOLVED, that the regular business meeting of the Board of Education will be held on the second Tuesday of each month at 7:00 p.m. in the Elementary Media Center with special meetings called as necessary, for the period July 1, 2014 - June 30, 2015, with the exception of the November 2014 meeting which will be held on November 18, 2014.”

“RESOLVED, that any two (2) of the following four persons be authorized to sign extra-curricular checks: Mary Jane Chambers, Extra-Curricular Treasurer, Lou D’Ambro, School Business Administrator, Dale Turner, High School Principal or William T. Crankshaw, Superintendent for the period of July 1, 2014 - June 30, 2015.”

“RESOLVED, that the Board of Education authorizes the single signature of the School Business Administrator, or Superintendent William Crankshaw on all district checks for the payment of all salaries, bills, expenses, obligations, and liabilities of the Remsen Central School District.”

“RESOLVED, that the Board of Education appoint the following as the Remsen Central School Committee on Special Education for the period of July 1, 2014 - June 30, 2015: Fay Harper, Chairperson; William Crankshaw, Administrator; Classroom Teacher, Special Education Teacher; Bette Thomas, as parent member; Dr. Christopher Alinea, school physician; and school psychologist.”

“RESOLVED, that the Board of Education appoint the following as the Remsen Central School Committee on Preschool Special Education for the period of July 1, 2014– June 30, 2015: Fay Harper, Chairperson; William Crankshaw, Administrator; Bette Thomas as parent member; Representative from evaluating agency; child’s teacher (if child has one); and Department of Health professional if preschool child is in transition

from early intervention from County of Child's Residence; and Pre-School Coordinator."

"RESOLVED, that the Board of Education appoint New York State Education Department approved individuals as Impartial Hearing Officers for the period July 1, 2014 - June 30, 2015."

"RESOLVED, that the Superintendent is authorized to make budget transfers and to certify payroll during the period of July 1, 2014 - June 30, 2015."

"RESOLVED, that the Superintendent is authorized to approve workshops, meetings and conferences for staff members during the period of July 1, 2014 - June 30, 2015."

"RESOLVED, that the Superintendent is authorized to make application to Federal Aided Programs during the period of July 1, 2014 - June 30, 2015."

"RESOLVED, that an employee blanket bond be provided in the amount of \$100,000 on employees responsible for handling school district funds with an additional \$100,000,000. for the School Business Administrator and tax collector during the period of July 1, 2014 - June 30, 2015."

Unanimous vote

Motion by Brian Parent, second by Timothy Skermont:

"RESOLVED, that D'Arcangelo & Co., LLP, Accountants be appointed as independent auditors for the period of July 1, 2014 - June 30, 2015."

"RESOLVED, that Kohn & Moseman of Remsen, N.Y. and the firm of Ferrara, Fiorenza, Harrison, Barrett & Reitz, of Syracuse, N.Y. as school attorneys for the period of July 1, 2014 - June 30, 2015."

"RESOLVED, that Timothy McGill, Esq. be appointed as bond counsel for the period July 1, 2014 - June 30, 2015."

"RESOLVED, that Bernard P. Donegan, Inc., be appointed as fiscal advisor for the period July 1, 2014 - June 30, 2015."

"RESOLVED, that Mary Jane Chambers be appointed as Extra-Curricular Treasurer for the period July 1, 2014 - June 30, 2015 at a stipend per contract with Remsen Teachers Association."

"RESOLVED, that William T. Crankshaw be appointed attendance officer for the period of July 1, 2014 - June 30, 2015."

"RESOLVED, that Lucinda Roberts be appointed to the position of Purchasing Agent, with the Superintendent, William Crankshaw, to act in the absence thereof, for the period of July 1, 2014 -

June 30, 2015.” The Superintendent and School Business Administrator will be the authorized representatives designated to enter into contracts with vendors.

“RESOLVED, that Christopher Alinea, M.D., be appointed school physician for the period of July 1, 2014 – June 30, 2015.”

“RESOLVED, that the Catherine Chandler, District Clerk, be appointed Records Access Officer for the period of July 1, 2014– June 30, 2015.”

“RESOLVED, that the Superintendent of Schools, William Crankshaw, be appointed Records Management Officer for the period of July 1, 2014– June 30, 2015.”

“RESOLVED, that Kevin Roberts be appointed Asbestos Designee for the period of July 1, 2014 – June 30, 2015.”

“RESOLVED, that the Superintendent of Schools, William Crankshaw, be appointed Title IX Compliance Officer for the period July 1, 2014 - June 30, 2015.”

Unanimous vote

Motion by Timothy Skermont, second by Brian Parent:

“RESOLVED, that the mileage rate for approved mileage during the period of July 1, 2014 – June 30, 2015 for district employees will be 50.5 cents per mile.”

“Be it RESOLVED, that the Board of Cooperative Educational Services, Box 70, New Hartford, N.Y., will represent Remsen Central School in the cooperative bidding process for the period July 1, 2014 - June 30, 2015 and be it further

RESOLVED, that the Remsen Board of Education authorizes the above mentioned committee to represent it in all matters leading up to the entering into a contract for the purchase of certain commodities, and, be it further RESOLVED, that the Remsen Board of Education agrees to assume its equal share of the costs of the cooperative bidding and, be it further RESOLVED, that the Remsen Board of Education agrees:

- (1) to abide by the majority decision of the participating districts of quality standards;
- (2) that unless all bids are rejected, it will award contracts according to the recommendations of the committee;
- (3) that after the award of the contracts, it will conduct all negotiations directly with the successful bidders.

“RESOLVED, that the Board of Education re-adopt all policies in effect during the previous school year for the period July 1, 2014- June 30, 2015.”

“RESOLVED, that rates for substitute teachers for the period July 1, 2014 - June 30, 2015 will be \$70.00/day for uncertified and \$80.00/day for certified.”

RESOLVED, that rates for substitute school nurses for the period July 1, 2014 - June 30, 2015 will be \$16.31/hr for RN and \$12.65/hr for LPN.”

“RESOLVED, that the hourly rate for tutors for the period July 1, 2014 - June 30, 2015 will be \$12.00 per hour.”

“RESOLVED, that the Board of Education approve the following hourly rates for non-instructional positions for the period July 1, 2014 - June 30, 2015 as follows:

Field Trips and Extra-Curricular Bus Runs	\$ 18.31
Substitute Bus Driver	18.22
Substitute Monitor	8.75
Substitute Cleaner	9.84
Substitute Teacher Aide	9.11
Substitute Teacher Assistant	11.11
Substitute Clerical Worker	11.14
Substitute Mechanic	12.23
Substitute Bus Attendant	9.37
Substitute Grounds Worker	11.41
Substitute Interpreter	29.79”

“RESOLVED, that the student breakfast and lunch prices are as follows for the period July 1, 2013 - June 30, 2014:

K-12 Lunch - \$2.25	K-12 Breakfast - \$1.00
K-12 Reduced Breakfast and Reduced Lunch - \$.25”	

“WHEREAS, Part 174 of the Commissioner’s Regulations prescribes the methodology to be used by public school districts in determining the tuition rate to be charged for a non-resident pupil attending a public school district and the State Education Department produces a Non-Resident Tuition Output Report of tuition rates annually to be used for billing purposes. Therefore, BE IT RESOLVED, that the Board of Education of the Remsen Central School District adopt the tuition rates as stated on the State Education Department Non-Resident Tuition Output Report, to be used for billing purposes in accordance with Part 174 of the Commissioner’s Regulations.”

“RESOLVED, that the Board of Education appoint William Crankshaw, Superintendent of Schools, as District Liaison for the Education of Homeless Children and Youth.”

“RESOLVED, that the Board of Education appoint Oneida County BOCES to represent Remsen Central School for Career Technical Education.”

Unanimous vote

Motion by Timothy Skermont, second by Brian Parent:

“RESOLVED, that the Board of Education approve agenda dated July 1, 2014 and approve addition to the agenda as follows: 9.3 Teacher Center Representative.”

Unanimous vote

Motion by Timothy Skermont, second by Brian Parent:

“RESOLVED, that the Board of Education approve warrants for payment.”

Unanimous vote

No public participation.

Superintendent’s Report to the Board included the following items:

- Newsletter
- Mentoring
- Slide Show

High School Principal’s Report to the Board included the following items:

- High School Graduation successful
- High School Master Schedule
- DFAS Scholarship Presentation to David Peterson

Motion by Brian Parent, second by Timothy Skermont:

“RESOLVED, that the Board of Education appoint Brian Parent to School Boards Institute Executive Committee; and appoint James Reilly as alternate.”

Unanimous vote

Motion by Brian Parent, second by Timothy Skermont:

“RESOLVED, that the Board of Education approve request of Michael Woolheater to play football and participate in wrestling with Holland Patent; and approve request of Blake Clark to play football with Holland Patent.”

Unanimous vote

Motion by Brian Parent, second by Mark Williams:

“RESOLVED, that the Board of Education appoint Timothy Skermont as BOE representative to the Remsen Teacher Center Policy Board.”

Unanimous vote

School Boards Institute Calendar for 2014-2015 given to board members for their information.

Dale Denning briefly discussed coaches’ certifications with the Board.

Motion by Timothy Skermont, second by Brian Parent to adjourn the meeting at 8:40 p.m.