June 8, 2021

Dear Parents, Guardians, Students, Staff, and Community Members:

Last night at about 9:00 PM, school districts were emailed the official guidance regarding the use of masks outdoors from the New York State Department of Health. We wanted to be sure parents had time to process this and talk with their child about the change before it happened here at school. As such, we decided to hold off, make the official announcement today, and implement the new guidance tomorrow.

Effective Wednesday, June 9th, students and staff will no longer be required to wear masks while outdoors for any activity. In addition spectators for outdoor school events will not be required to wear masks.

Please remember the following:
1) All other health regulations and guidance must continue to be followed, including physical distancing requirements.
2) Everyone must continue to put a mask on before entering a school building.
3) Everyone on a school bus must continue to wear a mask at all times.
4) Anyone that would like to continue to wear a mask while outdoors is welcome to do so.

Thank you to everyone that participated in our community mask information survey. We appreciate your input and feedback.

Strength, perseverance, and kindness will see us through. We are here for you to answer questions and help in any way we can. Thank you for continuing to screen your child each morning, for encouraging safe and effective hygiene practices, and for your continued support. We couldn’t do it without you.

We will continue to keep you updated with important information. Our Remsen community is strong. Together, we can get through anything.

Have a great afternoon.

Sincerely,

Timothy Jenny
Superintendent

Throughout this document, the most recent updates have been highlighted in yellow.
June 6, 2021

Dear Parents, Guardians, Students, Staff, and Community Members:

Late Friday afternoon, the news media reported the intent for the New York State Department of Health to change the mask-wearing requirements for students and staff while in school or on school grounds, pending a response from the CDC.

Please understand that there has not been any official legal change in the mask mandate for schools at this time. The NYSDOH has not communicated with any school districts nor have they provided any written guidance regarding the potential changes. The June 4th letter by Health Commissioner Zucker reported by the media on Friday was written to the CDC to determine if the CDC has any objection to relaxing its mask mandate. However, unless and until written guidance or an Executive Order is issued by the State, all students, staff and visitors must wear masks while on school property. In addition, this new information does not mention any potential changes to screenings, physical distancing, transportation or cafeterias.

If we receive direction from the State that changes the mask wearing requirements at school, we will promptly communicate the change to our staff, students and parents.

In anticipation of the NYSDOH making said change to mask mandates in the near future, we would like to solicit feedback from you regarding your level of support in conducting all school operations without a mask requirement, regardless of vaccination status. Please complete this short survey by Monday evening, June 7th. This information will be helpful for the district as we await clarity and direction from the NYSDOH.

Mask Mandate Survey Link: https://forms.gle/FTcLejnTz85Zk4zh7

Thank you for your patience, understanding, and support.

Have a great afternoon.

Sincerely,

[Signature]

Timothy Jenny
Superintendent
Remsen Central School has been learning in-person since September. Frequent webpage and social media letters, letters emailed/sent home, in addition to Schoolmessenger phone call messages, have been used to keep parents, guardians, students, staff, and community members informed and up to date.

Late this evening, April 9, 2021, the New York State Department of Health released the long-anticipated guidance regarding three feet of social distancing. The change of the minimum physical distance requirement from six feet to three feet in classrooms will now allow all of our high school students to learn in classrooms without the additional need of face shields/barriers when six feet is not possible.

Since Remsen already had a plan in operation for 100% in-person instruction, the new guidance from the NYSDOH simply allows us to continue with our plan without the need for face shields/barriers in high school classrooms. As we learn more from the NYSDOH and continue to monitor progress together, we will be sure to keep everyone informed. Since this information is very new, it is likely that there will be changes that we will need to share with you.

Please note, if our area experiences a spike in cases and we are deemed a county with high risk of transmission using the multiple indicators suggested on page 22 of the April 9, 2021 NYSDOH guidance ‘Indicators of Community Transmission’, and upon verification by the OCHD, high school students will need to return to a hybrid schedule for learning as cohorting is not possible.

Continuous community engagement and feedback is encouraged and appreciated. Please share your thoughts, concerns, or ideas at any time by emailing the superintendent at tjenny@remsencsd.org or by calling 315-205-4300 ext. 4224. Thank you!

Contact Information
Timothy Jenny, Superintendent – (315)205-4300 x.4221 – tjenny@remsencsd.org
John McKeown, Business Administrator – (315)205-4300 x.4251 – jmckeown@remsencsd.org
Daniel O’Bryan, High School Principal – (315)205-4300 x.5236 – dobryan@remsencsd.org
Gary Winghart, Elementary Principal – (315)205-4300 x.4223 – gwinghart@remsencsd.org
Eileen Hamlim, High School Nurse – (315)205-4300 x.5206 – ehamlin@remsencsd.org
Autumn Fasolino, Elementary School Nurse – (315)205-4300 x.4230 – afasolino@remsencsd.org
Reopening Remsen District Task Force
Tim Jenny – Superintendent, Alumni, Parent
John McKeown – Business Administrator
Kristy McGrath – High School Principal
Gary Winghart – Elementary Principal, Parent
Eileen Hamlin – High School Nurse, Alumni
Autumn Fasolino – Elementary School Nurse
Kevin Roberts – Head Custodian, Alumni, Local CSEA Union President
Adam DeGrace – Bus Dispatcher, Alumni
Fay Harper – Director of Special Education, School Psychologist, Parent
Kelly Runninger – Elementary Teacher, RTA Union President, Alumni
Dan O’Bryan – High School Teacher

Elementary Planning Team
Gary Winghart – Elementary Principal, Parent
Tim Jenny – Superintendent, Alumni, Parent
John McKeown – Business Administrator
Fay Harper – Director of Special Education, Psychologist, Parent
Autumn Fasolino – Elementary School Nurse
Kelly Runninger – Elementary Teacher, RTA Union President, Alumni
Emily Laurey – Social Worker
Scott Jones – Physical Education Teacher, Parent, Alumni
Janell Tavenner – Elementary Teacher, Parent
Katey Secor – Elementary Teacher, Parent
Jennifer Labella – Remedial Reading Teacher, Parent

High School Planning Team
Kristy McGrath – High School Principal
Tim Jenny – Superintendent, Alumni, Parent
John McKeown – Business Administrator
Fay Harper – Director of Special Education, Psychologist, Parent
Eileen Hamlin – High School Nurse, Alumni
Dale Dening – High School PE Teacher, Athletic Director, Parent
Kathleen Nebush – High School Counselor
Russ Haynes – High School English Teacher
Dan O’Bryan – High School Science Teacher
Jodi Richard – Art Teacher

Other Stakeholder Information/Input
Multiple Parent/Student Surveys on Transportation, Computer Devices, Internet Access, and Reopening Status/Concerns
Oneida County Superintendent’s Meeting with Oneida County Director of Health, Phyllis Ellis
Oneida County Superintendent’s Meeting with Oneida County Executive, Anthony Picente
Continuous Communication with BOCES School Food Service Director, Kathleen Dorr
First Draft Read and Final Read with BOE Member Input, Final Plan Discussion and Information at BOE Meeting
All Remsen Central School Faculty and Staff Virtual Collaboration Workshop and Multiple Building Level Teacher Workshops
Parent/Student Virtual Forums to Go Over Detailed Reopening Plan, Ask/Answer Questions and Provide Input/Feedback
  7-29-2020  →  5:00 PM – 8:00 PM (Approximately 100 Participants)
  8-13-2020  →  7:30 AM (Approximately 10 Participants)
  8-13-2020  →  2:00 PM (Approximately 31 Participants)
  8-13-2020  →  7:30 PM (Approximately 43 Participants)

Soar to Success
We Are Remsen

Our Reopening Remsen District Taskforce met for many hours on many different days to discuss, research, plan, and review all factors pertaining to reopening school. Our planning discussions included every element from the New York State Department of Health Guidance and the New York State Education Department Guidance.

As we continue to fight through this unprecedented pandemic, it is inevitable that perspectives and beliefs surrounding the virus and required protocols will vary. However, we can all agree that the safety, health, and wellness of our children, families, staff and community members must be priority one.

Thank you for your unwavering support of our school.

We are united. We are strong. We are Remsen. Together, we can get through anything.

Sincerely,

Timothy Jenny
Superintendent

Soar to Success
MANY ASPECTS OF THIS PLAN, INCLUDING OUR STUDENT/SCHOOL SCHEDULES COULD CHANGE BASED ON DOH/SED REQUIREMENTS, HEALTH CONCERNS, AND ANNOUNCEMENTS FROM THE GOVERNOR.

It is our goal to provide Remsen students with the best educational experiences possible during this pandemic while ensuring that we adhere to all health and safety requirements.

There is a good possibility that we will be required to teach all students remotely at any given time throughout the upcoming school year.

Parents should have plans in place for their children (especially elementary children) in the event that we are required to go 100% virtual learning.

It is quite likely that schools, including Remsen, will be required to switch from in-person to hybrid, or to full remote learning without much, if any, notice.

Our teaching team should be prepared and ready for full remote teaching and learning at any time throughout the upcoming school year.

No one likes the fact that we are in a pandemic that requires students, teachers and staff to wear masks. We understand kids and their developmental stages and we know it will be difficult for some of them. At the end of the day, it is better to have as many students as possible safely learning in school, with the inconvenience of wearing a face covering.

Please help us continue to successfully teach all of our Remsen students through this unprecedented challenge by understanding that we must follow all requirements in this plan to ensure all students, staff, family, and community members are as safe as possible. If we don’t, we cannot stay open. We must be a united front. Working together is key. And together, we can get through anything.

Soar to Success
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Soar to Success
**NYSDOH COVID-19 Toolkit** [Flow Charts Updated February 2021]

**NYSDOH COVID-19 In-Person Decision Making Flowchart for Student Attendance**

**Can My Child Go To School Today?**

In the past 10 days, has your child been tested for the virus that causes COVID-19, also known as SARS-CoV-2?

**YES**

Was the test result **positive** or are you still waiting for the result?

**YES**

- **YES**
  - Your child cannot go to school today. They must stay in isolation (at home and away from others) until 10 days have passed from symptom onset with at least 72 hours after recovery (with resolution of fever without fever-reducing medications) if waiting for the results OR if positive, the local health department has released your child from isolation.

- **NO**
  - Your child cannot go to school today unless:
    - For travelers, they have quarantined for 10 days or met the criteria to test out of the 10-day quarantine period.
    - For contacts designated as a contact, until the local health department releases your child from quarantine (at least 10 days). If your child received a COVID test within 72 hours prior to arriving in NY, they must quarantine for 3 days and can test on the 4th day after arrival. Students who receive a second negative result can return to school.

In the last 10 days, has your child:

- Traveled internationally to a CDC level 2 or higher COVID-19 related travel health notice country; or
- Traveled to a noncontiguous state; or
- Been designated a contact of a person who tested positive for COVID-19 by a local health department?

**NO**

- **YES**
  - Your child cannot go to school today.

- **NO**
  - Your child should be assessed by their pediatric healthcare provider (PCP). Call your child’s PCP before going to the office or clinic to tell them about your child’s symptoms. If your child does not have a PCP, call your local health department.

Does your child currently have (or has had in the last 10 days) one or more of these new or worsening symptoms?

- **YES**
  - Your child cannot go to school today.

- **NO**
  - Your child can go to school today. Make sure they wear a face covering or face mask, practice social distancing, and remind them to wash their hands!

- **A temperature greater than or equal to 100.0°F (37.8°C)**
- **Shortness of breath or trouble breathing**
- **Feel feverish or have chills**
- **Cough**
- **Muscle pain or body aches**
- **Nausea, vomiting, diarrhea**
- **Headache**
- **New loss of taste or smell**
- **Fatigue or feeling of tiredness**
- **Sore throat**
- **Nasal congestion or runny nose**

**SEEK IMMEDIATE MEDICAL CARE IF YOUR CHILD HAS:**

- Trouble breathing or is breathing very quickly
- Prolonged fever
- Is too sick to drink fluids
- Severe abdominal pain, diarrhea or vomiting
- Change in skin color - becoming pale, patchy and/or blue
- Racing heart or chest pain
- Decreased urine output
- Lethargy, irritability, or confusion

**My child has COVID-19 symptoms. When can they go back to school?**

**HEALTHCARE PROVIDER (HCP) EVALUATION FOR COVID-19** (can be in-person or by video/telephone as determined by HCP)

**HCP Recommends COVID-19 Diagnostic Test**

- **STAY OUT OF SCHOOL**
  - and in isolation until test result is back
  
  **Positive Test Result**
  - Your local health department will contact you to follow up.
  - Your child must remain in isolation (at home and away from others) until your local health department has released them from isolation, which is typically:
    - 10 days after symptom onset; AND
    - Child’s symptoms are improving; AND
    - Child is fever-free for at least 72 hours without use of fever-reducing medicines.
  - While your child is in isolation, all members of the household must quarantine at home until released by the local health department, OR until 10 days have passed and you have not exhibited symptoms.
  - Note: A repeat negative COVID-19 test is not required for return to school.

**Negative Test Result**

- If your child’s symptoms are improving AND they are fever-free for at least 24 hours without the use of fever-reducing medicines, your child **may** return to school with:
  - A note from HCP indicating the test was negative OR
  - Provide a copy of the negative test result.

**HCP Gives Alternate Diagnosis**

- If your child’s HCP provides a diagnosis of a known chronic condition with unchanged symptoms, or a confirmed acute illness (examples: laboratory-confirmed influenza, strep-throat) AND COVID-19 is not suspected, then an **alternate diagnosis** is required before your child will be allowed to return to school. They may return to school according to the usual guidelines for that diagnosis.
  - Note: HCP note documenting unconfirmed acute illnesses, such as viral upper respiratory illness (URI) or viral gastroenteritis, will not suffice.

**COVID-19 Diagnostic Test Recommended but Not Done and No Alternate Diagnosis**

- Your child must remain in isolation at home and is not able to go back to school until your local health department has released them from isolation, which is typically:
  - At least 10 days have passed since date of first symptoms; AND
  - Child’s symptoms are improving; AND
  - Child is fever-free for at least 72 hours without use of fever-reducing medicines.

**Child is Not Evaluated by HCP**

- Your child can go to school today.

COVID-19 diagnostic testing includes molecular (e.g., PCR) or antigen testing for SARS-CoV-2, the virus that causes COVID-19. Diagnostic testing may be performed with a nasopharyngeal swab, nasal swab, or saliva sample, as ordered by the healthcare provider and per laboratory specifications. At times, a negative antigen test will need to be followed up with a confirmatory molecular test. Sarology (antibody testing) cannot be used to rule in or out acute COVID-19.

February 2021 | A-2
NYSDOH COVID-19 In-Person Decision Making Flowsheet for Staff To Go To Work

Can I Go to Work at the School Today?

In the past 10 days, have you been tested for the virus that causes COVID-19, also known as SARS-CoV-2?

- Yes
- No

Was the test result positive or are you still waiting for the result?

- Yes
- No

In the last 10 days, have you:
- Traveled internationally to a CDC Level 2 or higher COVID-19 related travel health notice country?
- Traveled to a non-contiguous state?
- Been designated a contact of a person who tested positive for COVID-19 by a local health department?

- Yes
- No

Do you currently have (or have had in the last 10 days) one or more of these new or worsening symptoms?
- Temperature greater than or equal to 100.0°F (37.8°C)
- Shortness of breath or trouble breathing
- Cough
- Loss of taste or smell
- Fatigue/feeling of tiredness
- Sore throat
- Muscle pain or body aches
- Headache
- Nausea, vomiting, diarrhea
- Muscle pain or body aches
- Nasal congestion or runny nose

- Yes
- No

You cannot go to work at the school today. You must stay in isolation (at home and away from others) until 10 days have passed from symptom onset with at least 72 hours after recovery (resolution of fever without fever-reducing medications) if waiting for the results or if positive, the local health department has released you from isolation.

You cannot go to work at the school today unless:
- You have been quarantined for 10 days or met the criteria to test out of the 10-day quarantine period.
- You have been released from quarantine by your local health department.

If you received a COVID test within 72 hours prior to arriving in NY, you must quarantine for 3 days and can test on the 4th day after arrival. Once you receive a negative result you can return to school.

You cannot go to work at the school today. You should be assessed by your health care provider (HCP). Call your HCP before going to any in-person visits to tell them about your symptoms. If you do not have a health care provider, call your local health department.

You cannot go to work at the school today. Make sure you wear a face covering or face mask, practice social distancing, and wash your hands frequently.

Report absences, symptoms, and positive COVID-19 test results to your school.

SEEK IMMEDIATE MEDICAL CARE IF YOU HAVE:
- Trouble breathing or are breathing very quickly
- Are too sick to drink fluids
- Severe abdominal pain, diarrhea or vomiting
- Change in skin color - becoming pale, patchy and/or blue
- Racing heart or chest pain
- Decreased urine output
- Lethargy, irritability, or confusion

I have COVID-19 symptoms. When can I go back to work at the school?

HEALTHCARE PROVIDER (HCP) EVALUATION FOR COVID-19 (can be in-person or by video/telephone as determined by HCP)

HCP Recommends COVID-19 Diagnostic Test

Stay out of school and in isolation until test result is back

Positive Test Result

Your local health department will contact you to follow up. You must remain in isolation (at home and away from others) until your local health department has released you from isolation, which is typically:
- 10 days after symptom onset; AND
- Your symptoms are improving; AND
- You are fever-free for at least 72 hours without use of fever reducing medicines.

While you are in isolation all members of the household must quarantine at home until released by the local health department, OR until 10 days have passed and you have not exhibited symptoms.

Note: A repeat negative COVID-19 test is not required for return to school.

If your symptoms are improving AND you are fever-free for at least 24 hours without the use of fever-reducing medications, you may return to school with:
- A note from HCP indicating the test was negative OR
- Provide a copy of the negative test result.

HCP Gives Alternate Diagnosis

COVID-19 Diagnostic Test Recommended but Not Done and No Alternate Diagnosis

NOT Evaluated by HCP

If your HCP provides a diagnosis of a known chronic condition with unchanging symptoms, or a confirmed acute illness (examples: laboratory-confirmed influenza, strep-throat AND COVID-19 is not suspected, then a note signed by your HCP explaining the alternate diagnosis is required before you will be allowed to return to school. You may return to school according to the usual guidelines for that diagnosis.

Note: A signed HCP note documenting unconfirmed acute illnesses, such as viral upper respiratory illness (URI) or viral gastroenteritis, will not suffice.

You must remain in isolation at home and are not able to go back to work at the school until your local health department has released you from isolation, which is typically:
- At least 10 days have passed since date of first symptoms; AND
- Your symptoms are improving; AND
- You are fever-free for at least 72 hours without use of fever reducing medicines.

Note: You may not qualify for Paid Sick Leave benefits due to COVID-19 without a confirmed COVID-19 diagnosis.

COVID-19 diagnostic testing includes molecular (e.g., PCR) or antigen testing for SARS-CoV-2, the virus that causes COVID-19. Diagnostic testing may be performed with a nasopharyngeal swab, nasal swab, or saliva sample, as ordered by the health care provider and per laboratory specifications. At times, a negative antigen test will need to be followed up with a confirmatory molecular test. Serology (antibody testing) cannot be used to rule in or out acute COVID-19.
NYS DOH COVID-19 Guide for School Administrators and Schools Nurses

COVID-19 Screening Flowsheet for Students and Staff

In the past 10 days, has the student or staff been tested for the virus that causes COVID-19, also known as SARS-CoV-2?

YES

NO

Was the test result positive OR are they still waiting for the result?

YES

NO

The student or staff cannot go to school today.

They must stay in isolation (at home and away from others) until 10 days have passed from symptom onset with at least 72 hours after recovery (with resolution of fever and without fever-reducing medications) if waiting for the results OR if positive, the local health department has released them from isolation.

The student or staff cannot go to school today unless:

- For teachers, they have quarantined for 10 days or met the criteria below.
- For student or staff designated as a contact, until the local health department releases them from quarantine (at least 10 days).

If they have received a COVID test within 72 hours prior to arriving in NY, they must quarantine for 3 days and can test on the 4th day after arrival. Once they receive a second negative result, they can return to school.

The student or staff cannot go to school today unless:

- They should be assessed by their health care provider (HCP), if they do not have an HCP, they should call their local health department. If they do not receive COVID-19 testing, or are not cleared to return to school by their HCP, they are required to be isolated at home. See next page for more information.

Communicate to your students and staff that they must report absences, symptoms, and positive COVID-19 test results to your school.

CALL 911 IF A STUDENT OR STAFF HAS:

- Trouble breathing or is breathing very quickly
- Severe abdominal pain, diarrhea or vomiting
- Change in skin color - becoming pale, patchy and/or blue
- Racing heart or chest pain
- Lethargy, irritability, or confusion

COVID-19 Flowsheet for Student or Staff with COVID-19 Symptoms

Student/staff has symptoms consistent with COVID-19:

- Student/staff member should keep face mask on.
- Staff members should be sent home immediately.
- Students awaiting transport home by the parent/guardian must be isolated in a room or area separate from others, with a supervising adult present using appropriate personal protective equipment (PPE).
- School administration and the parent/guardian should be notified.
- Provide instructions that the individual must be seen by an HCP for evaluation and have COVID-19 testing (unless determined not necessary by HCP). If they do not have an HCP they should call their local health department.
- Schools should provide a list of local COVID-19 testing locations.
- Clean and disinfect area where the student/staff member was located.

Healthcare provider (HCP) evaluation for COVID-19 (can be in-person or by video/telephone as determined by HCP)

HCP recommends COVID-19 test

STAY OUT OF SCHOOL and in isolation until test result is back

Positive test result

Negative test result

The local health department will contact you to follow up.

The ill person must remain in isolation (at home and away from others) until the local health department has released them from isolation, which is typically:

- 10 days after symptom onset, AND
- Child’s/staff’s symptoms are improving, AND
- Child/staff is fever-free for at least 72 hours without use of fever-reducing medications.

While the ill person is in isolation, all members of the household must quarantine at home until released from isolation, OR until 10 days have passed and you have not exhibited symptoms.

Note: A repeat negative COVID-19 test is not required for return to school.

If symptoms are improving AND they are fever-free for at least 24 hours without the use of fever-reducing medications, student/staff may return to school with:

- A note from HCP indicating the test was negative OR
- Provide a copy of the negative test result.

If the HCP provides a diagnosis of a known chronic condition with unchanged symptoms, or a confirmed acute illness (examples: laboratory-confirmed influenza, strep-throat) AND COVID-19 is not suspected then a note signed by their HCP explaining the alternate diagnosis received before the student/staff will be allowed to return to school. They may return to school according to the usual guidelines for this diagnosis.

Note: A signed HCP note documenting unconfirmed acute illnesses, such as viral upper respiratory illness (URI) or viral gastroenteritis will not suffice.

COVID-19 diagnostic testing includes molecular (e.g., PCR) or antigen testing for SARS-CoV-2, the virus that causes COVID-19. Diagnostic testing may be performed with a nasopharyngeal swab, nasal swab, or saliva sample, as ordered by the health care provider and per laboratory specifications. If there is a high suspicion of COVID-19 based on symptoms or circumstances, the HCP or public health staff should consider following-up with a negative antigen test with a molecular test which is more sensitive, particularly when there are important clinical or public health implications. Serology (antibody testing) cannot be used to rule in or rule out acute COVID-19.

February 2021
COVID-19 exclusion protocol for contacts of symptomatic students and staff

Symptomatic student/staff must be evaluated by a health care provider (HCP) within 48 hours of symptom onset.

Evaluation occurs within 48 hours:

- HCP gives alternate diagnosis:
  - No exclusions required

- COVID-19 diagnostic test recommended but NOT done (for example, guardian refuses):
  - Follow protocols on the following page to assist the LHD with a full case investigation and contact tracing

- COVID-19 diagnostic test performed:
  - Positive result:
    - Follow protocols on the following page to assist the LHD with a full case investigation and contact tracing
  - Negative result:
    - No exclusions of contacts required
  - No result within 48 hours:
    - If HCP evaluation is completed and/or test results received after 48 hours:
      - Follow algorithm pathway on the left based upon HCP evaluation outcome or test result
    - Follow protocols on the following page to assist the LHD with a full case investigation and contact tracing

Does NOT occur within 48 hours:

- After 48 hours, deem the symptomatic student/staff positive:
  - Ensure the symptomatic student/staff remains in isolation at home
  - Follow the protocols for positive students/staff on page C-2
  - Notify and begin communicating with the local health department (LHD)

COVID-19 School and Local Health Department Coordination for Contact Tracing

Notify the local health department (LHD):
- Immediately upon learning of a positive case
- 48 hours after symptom onset in a staff member or student if no HCP evaluation or test result has been received. The LHD will collaborate with the school for contact tracing and to identify contacts.

Provide the LHD with contact information of school personnel who will assist in the LHD's contact investigation. Include the names and phone numbers of at least two points of contact, as appropriate, such as:
- School Principal
- Administrative Support Person
- Principal Designee

Begin to identify contacts of the case to provide to the LHD.

Provide the LHD with a list of people who are possible contacts of the case including:
- Contact's full name
- Parent(s)/Guardian(s) full name(s)
- Phone number(s)
- Home address
- Nature of contact (e.g., persons in same classroom, bus, etc.)
- Student, teacher, or type of staff member

Contacts will include students/staff who had exposure to the individual suspected or confirmed to have COVID-19 beginning two days before their symptom onset (or if the case was asymptomatic, two days before the date they were tested) until the case is excluded from the school and in isolation. Schools and LHDs should work together to ensure any before, after, or other daycare, transportation, extracurricular, and other non-school setting contacts are identified and notified of their exposure risk.

Move forward with preestablished communication plan in consultation with LHD (e.g., notifying the school community of confirmed case(s), as appropriate).

The LHD will determine which students/staff should be quarantined and excluded from school in addition to any other close contacts, such as social or household contacts. Contacts will be quarantined and excluded from school for 10 days from the date of last exposure to the case and advised to monitor for symptoms. The local health department will initiate isolation and quarantine orders.

When to welcome back affected students/staff:

The LHD will determine when students and staff are released from isolation or quarantine and can return to school.

The LHD should communicate to the school a release from isolation or quarantine in order for the student/staff to be welcomed back to the school.
Communications Plan

I) Access to Reopening Plans
Reopening plans and updates will be available and posted on our school website for faculty, staff, students, and parents/guardians.

II) Communication for Important Updates and Information
School Messenger phone call messages, webpage/Facebook/social media updates, letters home, and parent/student emails will be used to ensure consistent, frequent communications and updates for students, parents/guardians and staff. Information regarding health and safety and schedules will be included.

III) Communication for Adherence to All CDC, DOH, NYSED Guidance/Requirements
Information, instructions, training, and signage related to health and safety will be posted throughout all buildings, offices, and classrooms, and on our webpage/social media. In addition, safety information will be emailed to parents/students and safety reminders will be included in school messenger call updates. *Communication will include use of PPE, and acceptable face coverings.

IV) Training Communications
Training of students, faculty, and staff on how to follow COVID-19 protocol safely and correctly, including hand hygiene, proper face covering wearing, social distancing, and respiratory hygiene is included under the Health and Safety section of this plan.

V) Remsen Central School District COVID-19 Safety Coordinator
Timothy Jenny, Superintendent – Ensure continuous compliance of Remsen Central School’s Reopening Plan and any phased-in reopening changes.

VI) COVID-19 Positive Identification Building Coordinators

High School Building/Bus Garage/Buses
Eileen Hamilin, HS Nurse – Coordinator and Main Contact for Health Department Identification of Positive Cases and Communications with the Department of Health

Elementary Building/Bus Garage/Buses
Autumn Fasolino, Elementary Nurse – Coordinator and Main Contact for Health Department Identification of Positive Cases and Communications with the Department of Health

VII) It is extremely important that families have emergency student pick-up plans in place for the health and safety of all students.
I) Face Coverings/Masks
All employees, students, vendors, and visitors are required to wear face masks at all times, except for meals, while indoors. Effective June 7, 2021, face masks are not required to be worn outdoors on school grounds, including during outdoor school sports. However, Responsible Parties may choose to require face masks outdoors on school grounds, subject to the parameters of this guidance. No student, teacher, staff member, or visitor may be prevented from wearing an acceptable face mask voluntarily on school grounds.

RCS will maintain an adequate supply of face coverings (provided suppliers have them in stock) for employees who need them (and for students if they forget their own).

II) Acceptable Face Coverings
Cloth-based face coverings (including homemade sewn, quick cut, bandana), and surgical masks.

All face coverings must cover both the mouth and nose.

Masks should have at least two layers of material (e.g. 2-ply).

Face shields worn without other face coverings may not be used.

A face shield will be provided to each high school student to use in addition to their mask if they feel safer wearing a face shield with their mask.

III) Cleaning of Face Coverings
Students and parents/guardians are responsible for cleaning and maintaining their face coverings.

IV) Mask Breaks
Students will be given mask breaks when needed in their classrooms when seated, at least six feet apart, and instructed that they may do so by their teacher or other staff member. No student will be required to take their mask off for said break if they wish to keep it on.

V) Face Covering Education
RCS will provide educational materials on the proper way to wear face coverings, how to remove face coverings, how to clean face coverings, and how to discard disposable face coverings. RCS also intends to use the BOCES Safety Office and Safe Schools for educational video resources, links, and information. Face coverings should never be shared.

VI) Additional PPE
RCS will provide PPE for us by school health professionals including gloves, gowns, and face shields provided that the district is able to receive them from suppliers. As soon as possible, the district will also provide nurses with N95’s for emergency use.

VII) Medical Mask Exemptions
Students/staff that require a medical mask exemption must provide medical documentation and notification to the school nurse as soon as possible, and before attending school without a mask.
I) Social Distancing
Appropriate physical distancing must be maintained between individuals while in school facilities and on school grounds, inclusive of students, faculty, and staff, unless safety or the core activity (e.g., instruction, moving equipment, using an elevator, traveling in common areas) requires a shorter distance or individuals are of the same household.

Physical distancing requirements may be reduced to a minimum of three feet between students in classroom settings, subject to adherence to certain mitigation measures herein.

Due to evidence that transmission risk ranges by the age of the student, the CDC recommends that physical distancing requirements differ by grade level and community transmission risk. Evidence indicates that there is lower susceptibility and incidence of COVID-19 among younger children than compared to teenagers; therefore, in-person instruction represents less risk of on-site transmission in elementary schools compared to middle and high schools. The NYSDOH recognizes that certain scenarios may prevent physical distancing from occurring, such as providing essential classroom instruction, medical care, or student comfort/support. This contact must be minimized to the greatest extent possible and continue to ensure appropriate prevention measures—such as cleaning/disinfection, masking, hand hygiene, and respiratory etiquette—are maintained during these temporary episodes.

The CDC has developed and suggested four levels of indicators and thresholds for community transmission of COVID-19. The CDC also provides recommendations for physical distancing and cohorting for elementary, middle, and high schools at each level of transmission. These recommendations are summarized below and are required to be adhered to when implementing physical distancing of less than six feet in classrooms.

- In counties with low and moderate risk of transmission, elementary, middle, and high schools can maintain physical distancing of at least three feet between students in classrooms.

- In counties with substantial risk of transmission, elementary, middle, and high schools can maintain physical distancing of at least three feet between students in classrooms and cohorting is recommended when possible.

- In counties with high risk of transmission, elementary schools can maintain physical distancing of at least three feet between students in classrooms and cohorting is recommended when possible. However, in middle and high schools three feet between students in classrooms is recommended only when schools can use cohorting. When schools cannot maintain cohorting, middle and high schools must maintain physical distancing of at least six feet between students in classrooms.

Remsen Central School will use the multiple “Indicators of Community Transmission” stated on page 22 of the April 9, 2021 NYSDOH guidance to assist in determining the community level of transmission. The “high risk of transmission” threshold may be met if the total number of new cases per 100,000 persons reaches 100 or greater and the average percentage of positive tests in
the past 7 days is greater than or equal to 10%. If both indicators are met for two continuous weeks, Remsen Central School will verify with the OCHD that we are in the “high risk of transmission” category. If the OCHD confirms, high school students will be required to return to a hybrid learning schedule.

**Exceptions Where A Minimum of Six Feet of Distance Must be Maintained**

- Six feet is always the required distancing between adults (teachers, staff, visitors) and between students and adults.

- Six feet of distance is required when eating meals or snacks, or drinking, or other times masks must be removed. This may mean that meals cannot be eaten in classrooms that have been converted to three feet of physical distance during instruction time.

- Individuals participating in activities that require projecting the voice (e.g., singing) or playing a wind instrument must be six feet apart and there must be six feet of distance between the performers and the audience during performances and concerts.

- Six feet of physical distance must be maintained in common areas and outside of classrooms (e.g. lobbies, auditoriums, gymnasiums, cafeterias, and hallways), where possible.

- For guidance on sports, please refer to the Interim Guidance for Sports and Recreation During the COVID-19 Public Health Emergency (March 25, 2021)

A distance of six feet in all directions should be maintained between individuals while participating in activities requires projecting the voice (e.g., singing), playing a wind instrument, or aerobic activity resulting in heavy breathing (e.g., participating in gym classes).

- When directed by the Local or State Health Department.

II) School Bus

All students and staff will be required to wear a face covering on school buses. Remsen’s goal will be to maintain one student per seat on a school bus with the exception of family members living in the same home that will be expected to sit together. This goal will be possible so long as we have a large number of parents/guardians able and willing to transport their children to school. If parent transport numbers decrease, RCS may be forced to return to more frequent remote learning models.

If two students from different households are required to sit in a seat together on the bus, they will be required to also wear a face shield per the OCHD bus strategies document. Students riding on certain buses that are more populated may need to wear a face shield in addition to their mask if required to share the seat with one other student. Face shields will be kept on the bus, in the student’s assigned seat, with their name on it. Students will leave the shield in their seat before exiting the bus. All shields will be sanitized and wiped down after the morning and afternoon runs. Shields will not be shared and will only be required when two students must sit together in a seat. Families will still be kept together in one seat and will not need to wear face shields.
III) Arrival to School Procedures

Elementary Students

Bus
Elementary students arriving to school on a school bus will be released from the bus, one bus at a time. Students already screened with their temperature taken before boarding the bus by a school staff member will exit the bus and be assisted into the school building with face coverings on, and go directly to their classrooms. Markers/signage will be posted to assist all students. Students requiring breakfast will be able to pick up their breakfast bag at a designated breakfast station, and take it with them to their classroom.

Parent Transport
Elementary students arriving to school via parent transport will be dropped off at the exterior doors of the elementary cafeteria. Upon exiting the vehicle students will be required to have their face covering on. A school staff member will take students’ temperatures as children exit the vehicle. A thumbs up to the parent will indicate no fever and the green light for the parent to leave. If a child indicates a fever of 100 degrees or higher, the child will be required to get back into the parent’s vehicle and not allowed in school. Parents/Guardians are not allowed to enter the school building when dropping off their children. With a thumbs up, a child will enter the cafeteria, receive breakfast to go when applicable, and report directly to their classroom. Markers/signage will be posted to assist all students.

High School Students

Bus
High School students arriving to school on a school bus will be released from the bus, one bus at a time at the high school cafeteria doors. Students already screened with their temperature taken before boarding the bus by a school staff member will exit the bus and enter the building, with face coverings on, and go directly to their first period classrooms. Students requiring breakfast will be able to pick up their breakfast bag and eat their breakfast in one of the designated spaces before reporting to their first period classroom.

Parent Transport
High School students arriving to school via parent transport will be dropped off at the front main entrance of the high school (front wooden door). Upon exiting the vehicle students will be required to have their face covering on. A school staff member will take students’ temperatures as they exit the vehicle. A thumbs up to the parent will indicate no fever and the green light for the parent to leave. If a student indicates a fever of 100 degrees or higher, the child will be required to get back into the parent’s vehicle and not allowed in school. Parents/Guardians are not allowed to enter the school building when dropping off their children. With a thumbs up, a student will enter the high school and report directly to their first period classroom or designated breakfast area to eat breakfast.

Student Drivers
High School students driving to school will enter school at the back doors by the agriculture classroom. Upon exiting their vehicle students will be required to have their face covering on. A school staff member will take students’ temperatures before entering the building. If a student
indicates a fever of 100 degrees or higher, the student driver will be required to return to home. A parent/guardian will be called in the morning to inform them that their student driver had a fever and was required to return home.

**Student Walkers**
High School students walking to school will enter school at the main front entrance of the high school (wooden door), wearing a mask. A school staff member will take students’ temperatures before entering the building. If a student indicates a fever of 100 degrees or higher, the student walker will be required to walk back home. A parent/guardian will be called in the morning to inform them that their student walker had a fever and was required to walk back home.

**RCS Student-Children of Staff Members**
Children of staff members must be fully screened by the staff member before reporting to school. If the staff member arrives after the screeners are in position, the students must proceed through the screening station at the designated parent drop-off or student-driver location at either building. If the staff member arrives before the screeners are in position, the students must report to the respective screening station as soon as the screeners are in position. NOTE: These students must be screened by the staff member at home (questionnaire and temperature check), and then screened again at a screening station every day.

**II) Desks, Classrooms Sizes, Student Grouping (Cohorting)**
At the elementary school, students will stay with their grade level group throughout the day.

The size of classroom student groups (cohorts) at both buildings will be determined by attempts to maximize the number of students who can be in a classroom while maintaining the six feet social distancing requirement.

Student seating will be six feet apart, facing in the same direction, to ensure safe distancing between students and to reduce possibility of transmission caused by talking, coughing, sneezing.

**III) Visual Aids, Signage, Hallways, Restrooms**
Arrows, signs, stickers, cones, posters, tape, and hallway dividing stanchions will be used to illustrate and encourage safe, appropriately distanced traffic flow in hallways. Students will walk in a line against opposite walls in the hallways when passing.

Restrooms - Students wear masks. Teachers/staff will monitor students leaving their classroom to ensure that bathrooms are not overcrowded. Signage will encourage one person in a restroom at a time. High School students that need to use the restroom between classes are encouraged to report to their class to set their books and materials down on their desk before using the restroom.

**IV) Space Configurations/Restrictions**
At both buildings, alternate spaces will be designated for additional classroom areas (library, gym, cafeteria, technology room, art room, and others) to ensure that density population is reduced when possible.
At the high school, alternate spaces will be used (library, chrome lab, technology room, gymnasium, and others) for breakfast and lunch to ensure that safe social distancing is possible.

Locker rooms will not be open.

Elementary Cubbies will not be used. Students will store their items in/near their desk. Locker use in the intermediate wing of the elementary (grades 4-6) will be monitored and scheduled by the teachers to ensure that students are not at their lockers at the same time. They will be used for the storage of boots, coats and hats, accessed only at the beginning of the day, end of the day and times when items are needed for outdoor activities (students sent to lockers in small groups to allow for social distancing).

Locker use at the high school will not be allowed at the start of the school year.

V) Music, Physical Education
A distance of six feet must be maintained when participating in music activities (singing, playing instruments), or participating in aerobic activities. As such, RCS is working to schedule chorus and band instruction in alternate locations (gymnasiums/cafeterias) to ensure at least six feet between each student.

A traditional physical education model will not be possible with the current DOH restrictions. As such, physical education classes will participate in activities that adhere to all Department of Health regulations. No students will be required to change for physical education class.

VI) Mass Gatherings
Remsen Central School may not conduct in-person mass gatherings such as assemblies, concerts, athletic events/practices or evening gatherings/events. When allowed, all NYSDOH, OCHD, and RCSD requirements and guidance must be followed.

VII) Visitors and Guests
Visitors, guests, parents/guardians/caregivers will not be allowed inside school buildings during the school day. Parent meetings will be conducted virtually or scheduled after school for extenuating circumstances as determined by Remsen administration. All guests must wear an acceptable face covering at all times.

VIII) Playgrounds
RCS is working on procedures for playground usage during recess. If possible, RCS will stagger playground use for cohorts. If lack of staff or scheduling issues prevent playground use, alternative, safe, socially distanced recess activities will be planned when possible.

IX) Public Use of Track, Fields, Disc Golf Course, and Playgrounds
Use of the track, fields, disc golf course, and playgrounds continue to be closed to the public during school hours. Use of these facilities, especially during the pandemic, must be available to our students throughout the school day. The community may use these facilities after school hours provided that school based clubs or sports teams are not taking place and all Department of Health guidance must be followed.
X) Dismissal Procedures

**Elementary Students**

*Bus*
Elementary students will board their buses, one class at a time (alternating primary and intermediate classes) in small group intervals, wearing their face coverings onto the bus.

**Parent Transport**
Students being picked up by their parents will be called down to the elementary cafeteria prior to bus rider dismissal. School staff will bring students to their respective parent/guardian/care giver’s vehicle. Adults are not allowed into the school building and must remain outside, away from the cafeteria doors. If school staff does not recognize the person picking up a child, they will ask for ID to ensure the person picking up the child is correctly identified.

**High School Students**

*Bus*
High School students will be dismissed to board their buses at the end of the day wearing their face coverings in small group intervals. Students will be required to keep their face coverings on while boarding their bus and while riding and exiting their bus.

**Parent Transport**
High School students being picked up at dismissal will be allowed to exit the main front entrance (wooden door) and get into the respective vehicle. Face coverings will be required until they have entered a vehicle.

**Student Drivers**
High School student drivers will be allowed to exit at the back doors by the agriculture classroom, wearing face coverings. Face coverings are encouraged until they have entered their vehicles.

**Student Walkers**
High School student walkers will be allowed to exit the main front entrance (wooden door). Face coverings will be encouraged at least until the walkers have cleared all pick up and drop off areas in front of school.

XI) Truck Deliveries
All freight deliveries should report to the loading dock only. There is a phone number posted on the loading dock door for drivers to call for assistance. Food deliveries will be to the high school kitchen. Food delivery drivers should not go past the coolers and/or freezers required for food delivery. All delivery drivers must wear masks when inside school.

XII) Vendors, Architects, BOCES Staff, Service Technicians, and Other Required Non-Staff Personnel
Must talk through the mic at the buzz in station of either building entrance and inform staff of their reason for coming. Staff will contact appropriate school personnel to meet person at the main entrance to ensure that they are adhering to all required procedures and protocols, including a face covering, and to screen for COVID-19 before allowing entrance into any building.
The bus dispatcher will screen any non-staff personnel before allowing them to enter the bus garage and ensure that they are also wearing a face covering.

# Health Hygiene

## I) Hand and Respiratory Hygiene Signage
Remsen Central School will promote and encourage healthy hygiene habits for all staff and students by placing signs in classrooms, hallways, restrooms, buses, entrances, gymnasiums, cafeterias, offices, custodial staff areas, and libraries. RCS will use the CDC resources as a reference to create signs and educational media for students, staff, and families.

## II) Healthy, Hand and Respiratory Hygiene Practices Education and Training
Remsen Central School will provide students and staff with educational materials and training to adhere to and promote healthy hygiene including:
- Stay home if they feel sick
- Properly store and, when necessary, discard PPE
- Adhere to social distancing instructions
- Report Symptoms of, or exposure to, COVID-19
- Proper Hand Washing Techniques
- Use of Hand Sanitizer
- Respiratory Etiquette Including Covering Coughs and Sneezes
- Proper use of face coverings
- Everyday Protective Measures
- Follow cleaning and disinfection guidelines

Educational materials will also be posted on our webpage and social media.

## III) Hygiene Supplies
Hand sanitizer stations will be installed in all classrooms, offices, cafeterias, gyms, libraries, faculty rooms, entrances, and the bus garage. Portable hand sanitizer bottles will also be available for use.

Handwashing stations are available in the majority of elementary classrooms, both nurse offices, and all restroom facilities. All handwashing stations have disposable paper towel pull-the-paper dispensers.

Trash receptacles are located in each classroom and office in addition to multiple locations in hallways for disposal of soiled items, including PPE.

## IV) Hygiene Promotion
RCS encourages all students and staff to wash their hands:
- Upon entering the building and each classroom
- Before and after using shared objects or surfaces
- Before and after snacks and lunch
- After using the bathroom
After helping a student with toileting
After sneezing, wiping or blowing nose, or coughing into hands
Upon coming in from outdoors
Anytime hands are visibly soiled

RCS encourages all students and staff to cover their mouths or noses with tissue when coughing or sneezing and dispose of the tissue appropriately. If a tissue is not available, use the inside of the elbow to cover the mouth or nose. Always perform hand hygiene after sneezing, coughing and handling dirty tissues or other soiled material.

V) Drinking Fountains
Students and staff should bring their own water bottles to school each day.
All drinking fountain bubblers will be closed.
Bottle-refilling stations and all available sinks will be open.
Disposable cups will also be available at bottle-refilling stations.

VI) Physicals and Screenings
Hearing, vision, and scoliosis screenings will be waived for the 2020-2021 school year due to the COVID-19 crisis, unless deemed necessary for educational purposes.
Students are able to participate in the fall 2020 sports season (if it occurs) even if they do not have a current health examination if they meet certain criteria.

Cleaning and Disinfecting

I) Cleaning and Disinfecting Procedures
Remsen Central School will adhere to hygiene and sanitation requirements from the CDC and DOH for cleaning and disinfecting school-wide.

Cleaning and disinfecting are the primary responsibility of Remsen’s custodial staff. In addition, appropriate cleaning and disinfection supplies will be provided to faculty and staff to disinfect commonly used surfaces in offices or classrooms.

School buses will be cleaned and disinfected between all bus runs. The bus garage will be cleaned and disinfected by transportation staff.

Food Service Workers will be responsible for cleaning and disinfecting the cafeteria kitchens at both buildings.
Remsen’s district-wide cleaning includes:

Classroom desks and chairs
Lunchroom tables and chairs
Door handles and push plates
Handrails
Kitchen and bathroom faucets
Light switches
Handles on equipment (e.g., athletic equipment)
Buttons on vending machines and elevators
Shared telephones
Shared desktops
Shared computer keyboards and accessories
Bus seats and handrails
Break rooms and lunch rooms
Refrigerator handles
Copier rooms/areas
Provide and require cleaning and disinfectants to wipe down after each use
Restrooms
Place signs asking employees to wash hands before and after using the restroom
Provide paper towels in restrooms
Open top trash can should be provided
Increase efforts to keep bathrooms clean and properly disinfected
Shared tools and equipment – Transportation, Custodial, Buildings and Grounds
Provide and require cleaning and disinfectants to wipe down after each use

II) Cleaning and Disinfection Logs
RCS will maintain a cleaning and disinfection log that includes the date, time, and scope of cleaning and disinfection. The Head Custodian will be responsible for maintaining said log and for assigning cleaning and disinfection responsibilities.

III) Cleaning and Disinfection Frequency
*Desks and cafeteria tables must be cleaned and disinfected between each individual’s use, if shared. Safe disinfectant spray will be stocked in every classroom to ensure that teachers and staff members disinfect student desks between individual use. If cohorting is possible, cleaning and disinfecting will take place between each cohort’s use.
Thorough cleaning and disinfecting of both buildings every night.

Regular cleaning and disinfection of restrooms.

More frequent cleaning and disinfection for high-risk, high-touch surfaces and areas used by many individuals including:
Desk, Tables, Doorknobs, Light Switches, Countertops, Handles, Phones, Keyboards and Tablets, Toilets and Restrooms, Faucets and Sinks.

Students may not participate in cleaning and/or disinfection activities.

IV) School Health Offices Cleaning
School health office cleaning must occur after each use of Cots, Health Office Bathrooms, and Health Office Equipment
Mandatory Morning Home Health Checks

I) Signs of Illness at Home
All parents/guardians are responsible for observing signs of illness in their child in the morning before school. Please refer to the “NYSDOH COVID-19 Toolkit” at the beginning of this document. If a child is ill, exhibiting symptoms of possible COVID-19, and/or has a fever of 100 degrees Fahrenheit or greater, that child must be kept home.
The most common symptoms of COVID-19 are:
Fever or chills
Cough
Shortness of breath or difficulty breathing
Fatigue
Muscle or body aches
Headache
New loss of taste or smell
Sore throat
Congestion or runny nose
Nausea or vomiting
Diarrhea

Before parents/guardians allow their child to leave the house, they must screen their child, take their temperature to ensure it is below 100 degrees, and be able to answer “no” to all four screening questions listed below:

1) Has your child tested positive for COVID-19 in the past 10 days, OR are you still waiting for the result of a COVID-19 test?
2) In the last 10 days, has your child traveled internationally to a CDC level 2 or higher COVID-19 related travel notice country?
3) Has your child been designated a contact of a person who tested positive for COVID-19 by a local health department?
4) Does your child currently have (or has had in the last 10 days) one or more of these new or worsening symptoms?

A temperature greater than or equal to 100 degrees
Feel feverish or have chills
Cough
Loss of taste or smell
Fatigue/feeling of tiredness
Sore Throat

Shortness of breath or trouble breathing
Nausea, vomiting, diarrhea
Muscle pain or body aches
Headaches
Nasal congestion/runny nose

PLEASE SCREEN YOUR CHILD BEFORE SENDING THEM TO SCHOOL EVERY MORNING.

IF YOUR CHILD IS WAITING FOR THE BUS OR BEING DROPPED OFF AT SCHOOL, YOU HAVE CONFIRMED THAT THE ANSWER TO EACH OF THE FOUR QUESTIONS ABOVE IS “NO” AND THAT THEY DO NOT PRESENT WITH A FEVER OF 100 DEGREES OR HIGHER.

Please Note: School screeners will also be required to take students’ temperatures before entering a bus or entering school if dropped off. The school screener’s temperature reading for each student is the reading that RCS must go by. The screener will take an additional reading if the student presents with a temperature of 100 or higher to ensure accuracy.
I) Mandatory Temperature Screenings for Students

School Bus

In addition to the mandatory parent/guardian student screening, all students will be required to have their temperature taken by a trained school staff member with appropriate PPE (mask, gloves, face shield or goggles) before boarding the school bus. Touchless/non-contact infrared thermometers will be used. To ensure accuracy, the screener may use another thermometer if error message occurs. If the student does not have a temperature, they will be allowed to board the bus and a thumbs up will be indicated to the parent/guardian. If the student presents with a temperature of 100 or higher, a second and third reading will be taken. If the third additional reading displays 100 or higher, a thumbs down will be indicated, the student will not be allowed to board the bus, and the student will need to be returned to the care of their parent/guardian.

A PARENT/GUARDIAN/CAREGIVER MUST BE PRESENT FOR ELEMENTARY STUDENTS BOARDING THE BUS EACH MORNING

For students in grades 7-12, if no adult is present at the bus stop location and the child presents with a fever, they will be required to return to their home. The nurse will contact a parent/guardian that same morning to inform the parent of the same.

Trained staff will be responsible for recording thumbs up or down using only paper documentation. At the end of the bus run, they will submit all thumbs down recordings to the bus dispatcher for documentation and that documentation will be scanned and sent via secure and confidential email to the school nurse of said student for review.

Parent Drop-Offs

When students arrive at school via parent/guardian/caregiver drop off, a trained school staff member with appropriate PPE (mask, gloves, face shield or goggles) will take students’ temperatures at the respective drop off locations immediately after exiting the car using a non-contact infrared thermometer. If the student does not have a temperature, they will be allowed to enter school and a thumbs up will be indicated to the parent/guardian to drive away. If the student presents with a temperature of 100 or higher, a second reading will be taken. If temperature continues to be over 100, a third temperature may be taken by the school nurse with a new thermometer. If third temperature displays 100 or higher, the student will not be allowed to enter school, and the student will need to reenter the car with the parent/guardian/caregiver referred by nurse for follow up call to Health Care Provider.

Student Drivers

When students drive themselves to school a trained school staff member with appropriate PPE (mask, gloves, face shield or goggles) will take students’ temperatures at the back door of the high school by the agriculture classroom before entering the building using a non-contact infrared thermometer. If the student does not have a temperature, they will be allowed to enter school. If the student presents with a temperature of 100 or higher, a second reading will be taken. If temperature continues to be over 100, a third temperature may be taken by the school nurse with a new thermometer. If third temperature displays 100 or higher, the student will not
be allowed to enter school, and the student will need to reenter their car and drive home. The nurse will contact a parent/guardian that same morning to inform the parent of the same.

**Student Walkers Grades 7-12**
When students walk to school a trained school staff member with appropriate PPE (mask, gloves, face shield or goggles) will take students’ temperatures at the front main door (wooden door) of the high school before entering the building using a non-contact infrared thermometer. If the student does not have a temperature, they will be allowed to enter school. If the student presents with a temperature of 100 or higher, a second reading will be taken. If temperature continues to be over 100, a third temperature may be taken by the school nurse with a new thermometer. If third temperature displays 100 or higher the student will not be allowed to enter school, and the student will need to walk home. The nurse will contact a parent/guardian that same morning to inform the parent of the same.

**Documentation**
The school nurse will make documentation of symptoms and temperature in the student’s health care record and communicate with parents/guardians. Appropriate referrals will be made to the student’s healthcare provider. (See link to testing sites below*)

**II) Mandatory Screenings for Vendors and Service Technicians**
When a vendor arrives to a school building, they will be required to respond to our four-question screening tool and their temperature will be taken. If they pass the screening and temperature checks, they will be allowed to enter. If they do not pass the screening procedures, they will not be allowed to enter the school building. Documentation of same will be presented to the school nurse.

**III) Temperature Screeners**
**School Bus Temperature Screeners**
Remsen Central School trained bus staff and drivers will wash hands using soap and water washing for at least 20 seconds or use supplied alcohol based hand sanitizer and don appropriate PPE prior to AM and PM bus routes.

Bus Dispatcher will ensure that staff have answered daily questionnaires and have performed a temperature check, in the AM only, and/or as needed. Staff will be required to attest to having performed daily checks recording on prepared google doc.

Bus drivers-facemask
Bus Screener Staff-facemasks (required), gloves and face shields (if needed)
Screener will take student’s temperatures prior to student embarking on bus using infrared touchless thermometer
Screener will disinfect thermometer between each student with supplied disinfesting wipes (may use wipe more than once provided it remains wet)
If contact with student is made by screener, gloves must be changed
Screener will record on paper, thumbs up or thumbs down for documentation of temperature results.
Thumbs up-student embarks on bus with mask, if mask is forgotten, one will be provided.
If parent refuses to have student wear mask, the student must stay home, a note from the student’s Health Care Provider indicating medical reason that student should not be required to wear a mask will be required.

Thumbs down-student remains in the care of parent/guardian
Transportation manager will scan and send daily reports to school nurse for review and documentation

**Drop Off Screeners**
Remsen Central School trained screening staff will wash hands using soap and water washing for at least 20 seconds or use supplied alcohol based hand sanitizer and don appropriate PPE prior to screening.

Screening staff are required to answer the daily questionnaire and perform a temperature check, before reporting to school. Staff will be required to attest to having performed daily checks recording on prepared google doc.
Screening Staff-facemasks (required), gloves, and face shields (if needed)
Screener will take student’s temperatures prior to student entering the building using infrared touchless thermometer
Screener will disinfect thermometer between each student with supplied disinfecting wipes (may use wipe more than once provided it remains wet)
If contact with student is made by screener, gloves must be changed
Screener will record on paper, thumbs up or thumbs down for documentation of temperature results.
Thumbs up-student enters building, if mask is forgotten, one will be provided.

If parent refuses to have student wear mask, the student must stay in car with parent, a note from the student’s Health Care Provider indicating medical reason that student should not be required to wear a mask will be required.

Thumbs down-student remains in the care of parent/guardian.
Screeners will give daily reports to school nurse for review and documentation.

**Daily Vendors and Service Technicians**
Remsen Central School trained screening staff will wash hands using soap and water washing for at least 20 seconds or use supplied alcohol based hand sanitizer and don appropriate PPE prior to screening.
Screening staff are required to answer the daily questionnaire and perform a temperature check, before reporting to school. Staff will be required to attest to having performed daily checks recording on prepared google doc.
Screening Staff-facemasks (required), gloves, and face shields (if needed)
Screener will take vendor’s temperatures prior to entering the building using infrared touchless thermometer.
Screener will also screen vendors using the four-question screening document.
Screener will disinfect thermometer between each visitor with supplied disinfecting wipes (may use wipe more than once provided it remains wet)
If contact with visitor is made by screener, gloves must be changed
Screener will record on paper, thumbs up or thumbs down for documentation of temperature and questionnaire results.
Thumbs up—vendor enters building, if mask is forgotten, one will be provided.
Thumbs down—vendor not allowed to enter the building.
Screeners will give daily reports to school nurse for review and documentation.

IV) Mandatory Screenings for Remsen Central School Staff
All employees and substitutes are required to self-screen each morning before reporting to school. Screening includes responding to the Google Form each morning and taking one’s temperature to ensure it is below 100 degrees. Staff should also refer to the “NYSDOH COVID-19 Toolkit” at the beginning of this document.

1) Have you tested positive for COVID-19 in the past 10 days, OR are you still waiting for the result of a COVID-19 test?
2) In the last 10 days, have you traveled internationally to a CDC level 2 or higher COVID-19 related travel notice country?
3) Have you been designated a contact of a person who tested positive for COVID-19 by a local health department?
4) Do you currently have (or have had in the last 10 days) one or more of these new or worsening symptoms?
   - A temperature greater than or equal to 100 degrees
   - Feel feverish or have chills
   - Cough
   - Loss of taste or smell
   - Fatigue/feeling of tiredness
   - Sore Throat
   - Shortness of breath or trouble breathing
   - Nausea, vomiting, diarrhea
   - Muscle pain or body aches
   - Headaches
   - Nasal congestion/runny nose

I attest that I have not experienced any of the above conditions/situations and that my current temperature is below 100 degrees Fahrenheit. *

Yes
No

Submit

This form was created inside of Remsen Central School District. Report Abuse
If a Remsen Central School employee does not pass the self-screening, they are not allowed to report to school and must follow the appropriate procedures for calling in. The school nurses will review and confirm screening documentation of all staff for monitoring and compliance each morning. The school nurse of each building will report any non-compliance to the superintendent of schools.

If a staff member develops any one symptom of COVID-19, included a temperature of 100 degrees or higher, or has received a positive test for COVID-19, or has been exposed to COVID-19, they will be required to stay home and follow the NYSDOH COVID-19 requirements for isolation and/or quarantine based on health care provider guidance/diagnosis.

A “Release from Isolation” form for positive staff members or confirmation from OCHD will be required in writing/email from the local DOH, or clearance of alternative diagnosis from Healthcare Provider, will be required prior to returning to work and must be submitted to their building school nurse.

2019 NOVEL CORONAVIRUS HOTLINE
NEW YORK STATE DEPARTMENT OF HEALTH (NYSDOH)
* CALL 1-888-364-3065 FOR INFORMATION ABOUT CORONAVIRUS
*ONEIDA COUNTY HEALTH DEPARTMENT COVID-19 HOTLINE: 315-798-5431

V) QUARANTINE OF STUDENTS, FACULTY, or STAFF may be required after international travel or travel within certain states with widespread community transmission of COVID-19 per the ever-changing NYS Travel Advisory list.

VI) Education and Training for Health Checks and Mandatory Screening
Professional development for completing daily health checks and monitoring procedures will begin upon approval of reopening plan using material from the CDC regarding COVID-19 and information and demonstrations using BOCES Safety Office resources and/or SafeSchools training.

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Monitoring and Management of Ill Persons

I) Monitoring Students
Teachers and staff will be alert for students who appear ill and/or complain of, or exhibit any symptoms listed below during the school day. They will refer the student to be assessed by the school nurse. Initial assessment of any student complaining of symptoms that align with COVID-19 will be performed in one of the designated isolation rooms to keep the health offices for well visits and other illness.

The school nurse will communicate, reassure, and assess the student after washing hands and donning appropriate PPE per NYSDOH and CDC guidelines by;
1) Reviewing history and asking appropriate COVID-19 questions regarding possible recent exposures and current symptoms;
   Fever or chills
   Cough
   Shortness of breath or difficulty breathing
   Fatigue
   Muscle or body aches
   Headache
   New loss of taste or smell
   Sore throat
   Congestion or runny nose
   Nausea or vomiting
   Diarrhea

2) Taking Vital signs

3) Completing head-to-toe assessment including O2 Saturation using pulse oximeter

4) Making determination of healthcare needs based on findings

5) Communicating with parent all findings and recommendations for plan of care

6) Making referral to healthcare provider for symptom guidance, COVID-19 testing, evaluation, and follow-up care.

7) Communicating with Remsen Central School’s COVID-19 Safety Officer, and OCHD if symptomatology aligns with COVID-19

8) Providing social emotional support throughout assessment

II) Monitoring Trends
Screening and monitoring data will be reviewed daily by elementary and high school School Nurses as well as the COVID-19 Safety Officer. Trends of student/staff illness will be tracked identifying possible up-ticks in illness that would require adjustments and/or limitations in daily school operations. The COVID-19 Safety Officer will take appropriate steps to ensure increased disinfection and possible closure of some areas of the campus and/or determinations of closure based on OCHD guidance.

III) Training
Teachers and staff will be required to participate in professional development prior to in-person student attendance to become aware of COVID-19 symptoms based on CDC guidance.
Positive Screen Protocols and Containment

Overview
For the continued health and safety of Remsen Central School students and staff, containment of individuals who present with signs and/or symptoms of illness is a top priority. Any individual presenting with, or complaining of any one COVID-19 symptom will be referred and assessed by the school nurse. In the absence of the licensed school nurse in the elementary or high school building, ill persons will be isolated as described earlier in this reopening plan and sent home at the earliest possible time for symptoms that align with COVID-19 and will be referred to their health care provider.

Based upon assessment data by the school nurse, as described previously in this document, and communication with parents/guardians, the school nurse may be required to send the student home and refer them to their health care provider for assessment/evaluation and treatment. Documentation will be required for reentry to school and must include;
- a) Attestation of evaluation and treatment, with resolution of symptoms.
- b) Documentation of negation COVID-19 test
- c) If COVID-19 testing is positive, a statement releasing from isolation from OCHD. All individuals are required to contact their school building health office upon receiving positive COVID-19 results. Communication with OCHD and NYSDOH will be ongoing to assist with contact tracing in the school setting.

The “NYSDOH COVID-19 Toolkit” will be used and may be referred to starting on page 5 of this document.

The school nurse will communicate with Remsen Central School’s COVID-19 Safety Officer for any COVID-19 possible exposures and/or positive testing. Communication with NYSDOH and OCHD will be initiated by the School Nurse for any COVID-19 exposures, or positive testing. Contact tracing will be initiated upon receiving a report of positive COVID-19 testing in association with the local health department.

I) Positive Screen for Exposure or Symptoms
Any individual who screens positive for COVID-19 exposure or symptoms, or who presents with a temperature greater than 100 degrees, must be immediately sent home with instructions to contact their healthcare provider for assessment and testing.
Any individual who has been alerted that they have come into close or proximate contact with a person with COVID-19 must report said information to the school nurse immediately.

Immediately notify the state and local health department about the case if diagnostic test results are positive for COVID-19.

II) Protocols for Symptomatic Individuals and Positive Cases
Students needing to be sent home because of a positive screen in the school setting by Remsen’s nursing staff, must be immediately separated from other students and supervised until picked up.
The school nurse will provide education, information, social emotional support through verbal communication, CDC handouts, referrals to HCP and the NYSDOH and OCHD hotline numbers as well as the following:

1) Immediately isolate the individual in the designated isolation room, assuring that the individual and supervising staff have required PPE. *Multiple students suspected of COVID-19 may be in the same isolation room if they can be separated by at least six feet.

**High School Isolation Room – Room 207**  
Elementary Isolation Room – Room Adjacent to Nurse’s Office

2) Reassure individual based on age and developmental level
3) Provide appropriate nursing care based on assessment and needs
4) Communicate all findings and plan of care with parents/guardians
5) Educate individual and/or parent/guardian, or significant other, the importance of self-monitoring, possible quarantining, COVID-19 testing, and the importance of communicating with their HCP
6) Communicate with COVID-19 Safety Officer
7) School Nurse will report to OCHD if necessary
8) School Nurse will begin contact tracing measures with the assistance of OCHD if necessary

**III) CUSTODIAL STAFF (WEARING REQUIRED PPE) MUST BE CALLED TO CLEAN AND DISINFECT ISOLATION ROOM ONCE INDIVIDUAL IS TAKEN HOME**

Following a suspected or confirmed COVID-19 Case, cleaning and disinfection of exposed areas is required, following CDC guidelines on “Cleaning and Disinfecting Your Facility”.

Close off areas used by the sick person until cleaning and disinfecting have occurred.  
Open outside windows to increase air circulation in the area.  
Clean and Disinfect all areas used by the person suspected or confirmed to have COVID-19.

**IV) Return to School**  
Remsen must follow NYSDOH Guidelines for allowing a student or staff member to return to school after exhibiting symptoms of COVID-19.

If a person is diagnosed with COVID-19 based on their test, or does not get a test and has symptoms, they must not be in school until the OCHD releases them from isolation. Typical release criteria: ten days since first symptom, 72 hours fever free without fever reducing medications, and experiencing improving symptoms.

If a person is diagnosed by a healthcare provider with another condition, a written note by HCP stating their alternative diagnosis clearing them to return to school AND being fever free for 24 hours without fever reducing medications is required.

If a person refuses treatment by HCP or a recommended COVID-19 test, they must not be in school until the OCHD releases them from isolation. Typical release criteria: ten days since first
symptom, 72 hours fever free without fever reducing medications, and experiencing improving symptoms.

The “NYSDOH COVID-19 Toolkit” will be used and may be referred to starting on page 5 of this document.

Return to school must be coordinated with the local health department. School nurses in consultation with the Department of Health and RCS administration will determine when individuals who screened positive for COVID-19 symptoms can return to the in-person learning environment.

DOCUMENTATION FROM A HEALTH CARE PROVIDER EVALUATION, NEGATIVE COVID-19 TESTING, AND SYMPTOM RESOLUTION, OR IF COVID-19 POSITIVE, RELEASE FROM ISOLATION WILL ALSO BE REQUIRED TO BE GIVEN TO THE SCHOOL NURSE.

V) School Closures
Remsen Central School Administration and School Nurses will collaborate with the local health department when considering decisions regarding the closing of school due to COVID-19 cases increasing beyond an acceptable level.

**Testing Sites**

**Testing Sites**
The following testing sites are available in Oneida County. These sites do not require a physician order for an exam. Urgent Care centers may conduct an exam prior to providing a test.

**Griffiss International Airport Utica/Rome**
800 Ellsworth Road, Rome, NY 13441
(888) 364-3065
APPOINTMENT IS REQUIRED. Individuals who would like to be tested must make an appointment by calling NYS COVID-19 Hotline 888-364-3065. NO WALK-INS allowed. All patients must remain in the vehicle.

**Rite Aid on Commercial Drive (Federal Testing Site)**
4854 Commercial Drive New Hartford, NY 13413
(315) 736-5232
Tests by appointment only and at no charge, drive through. 18 years or older: results in 2-7 days

**Primary Urgent Care**
1904 Genesee Street Utica, NY 13501 (315) 804-6800
130 W Albany Street Herkimer, NY 13350 315) 634-6647
Conducts rapid results testing: Anyone wanting rapid result testing for Covid 19 has to be 6 years of age or older.
PCR Testing is available for children under 6 years of age. Anyone wanting a test for return to work, back to school, surgery, or travel will have to get prior authorization from the insurance company (showing their name, DOB in writing) sent to Urgent Care prior to being swabbed. Primary Urgent Care does not accept scripts as authorization.

**WellNow Urgent Care Centers**
230 North Genesee Street, Utica, NY 13502  
4754 Commercial Dr, New Hartford, NY 13413  
103 W Dominick St, Rome, NY 13440  
Testing results in 3-5 days. Tests will be administered to those who display symptoms or have been exposed to COVID-19. Wait times are listed on the WellNow website.

**St. Elizabeth’s Medical Center**
St. Luke’s Campus  
1656 Champlin Ave, Utica, NY  
315-624-6000

Must make appointment
Must meet criteria

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**Contact Tracing**

**Contact Tracing Overview**
Remsen Nurses will notify the local health departments immediately upon being informed of any positive COVID-19 diagnostic test result by an individual within school facilities or on school grounds, including students, faculty, staff, and visitors. Likewise, the Department of Health will notify school nurses upon being informed of the same.

Remsen Central School will support local health departments in tracing all contacts of the individual at school in accordance with the protocol, training, and tools provided through the New York State Contact Tracing Program and by keeping accurate attendance records for students and staff, ensuring student schedules are up to date, and keeping a log of any visitors which includes date, time and where in the school they visited. **SCHOOLS ARE NOT REQUIRED TO HAVE STAFF TAKE THE CONTACT TRACING PROGRAM.** Confidentiality must be maintained as required by federal and state law and regulations.

**Contact Tracing Protocol**
Remsen Central School has identified the following RN’s as the COVID-19 liaisons to the Oneida County Health Department:

**Mrs. Eilleen Hamlin** – Remsen Jr./Sr. High School  
315-205-4300 x. 5206

**Mrs. Autumn Fasolino** – Remsen Elementary School  
315-205-4300 x. 4230
The COVID-19 liaisons will work Remsen Administrators and necessary staff to fully support and assist the Oneida County Department of Health in their Contact Tracing procedures.

**High-Risk/Vulnerable Populations**

I) Vulnerable Populations
The school nurses of the Remsen Central School district will compile and maintain a susceptible list of students and staff that have underlying health conditions that may put them at higher risk for COVID-19. Remsen Central School will work to help provide additional support and protection to high-risk students and staff while at school.

**Students**
The health offices in both the elementary and high school will have open communication with parents and students so that they may make informed decisions with the help of their HCP whether they should attend school. If individuals with underlying health conditions are attending school and a report of a positive COVID-19 test is received, or exposure may be a possibility through contact tracing, these individuals will be contacted so that they may remain home.

**Staff**
Staff members with medical conditions that prevent them from returning to work during this pandemic must provide the school nurse with documentation from their health care provider that states they must be on medical leave from their position with dates of the necessary leave. Such leave will follow the State and Federal regulations pertaining to same.

**Underlying Health Conditions**
Underlying health conditions from the CDC as of 7/17/2020 are;
People of any age with the following conditions are at increased risk of severe illness from COVID-19;
- Cancer
- Chronic kidney disease
- COPD (chronic obstructive pulmonary disease)
- Immunocompromised state (weakened immune system) from solid organ transplant
- Obesity (body mass index [BMI] of 30 or higher)
- Serious heart conditions, such as heart failure, coronary artery disease, or cardiomyopathies
- Sickle cell disease
- Type 2 diabetes mellitus

II) Asthma and Respiratory Treatments in School
Symptoms of asthma and COVID-19 may overlap, including cough and shortness of breath. Therefore, students experiencing acute asthma attacks should not be attending school without approval by a healthcare provider.

RESPIRATORY TREATMENTS IN SCHOOL
Based on CDC guidelines during the current pandemic, school nursing staff of Remsen Central School will request all students who have asthma, and require medication at school to strictly use metered dose inhalers preferably with disposable mouthpieces and/or spacers. If signs and symptoms of an acute asthma episode starts at school, a student may need a bronchodilator treatment before returning to class, being sent home, or before an ambulance arrives. For the administration of a bronchodilator medication via nebulizer the school nurse will; Don required PPE to include; gloves, N95 mask, may apply surgical mask over N95 for higher risk healthcare workers, and eye protection.

Assure that the student and nurse are the only ones in the room.*

Wash hands/have student wash hands or use alcohol based hand sanitizer
Take history of current symptoms
Take vital signs including temperature to ensure student is not febrile
Complete full assessment checking oxygen saturation as needed based on signs and symptoms
Prepare nebulizer and medication according to the student’s asthma action plan
Administer medication via nebulizer as ordered by HCP

Upon completion of treatment, reassess respiratory status (The use of a peak flow meter will be at the discretion of the school nurse if its use does not typically induce cough.)

The student will return to class after washing/sanitizing hands again, wait for parent or guardian pick-up, or transport via EMS if indicated.

Following the nebulizer treatment, the school nurse will;
Allow the room to be left unoccupied for any droplets to settle for a minimum of ½ hr.
The nebulizer equipment and room will undergo routine cleaning and disinfection per NYSDOH and CDC guidelines.
The nurse will wash the mouthpiece in hot soapy water and allow it to air dry.

Doff PPE

* At the H.S. level, if the student is trained and can self-administer their medication, based on age and level of maturity, the school nurse may step out of the room while the nebulizer treatment is administered until complete. Use of the isolation room for this purpose is acceptable when no-one is being isolated for COVID-19 symptoms, allowing the health office to remain a clean environment.

III) Multisystem Inflammatory Syndrome

Upon the school nurse’s assessment of an ill student in the school setting, if findings indicate signs and symptoms of MIS-C (Multisystem inflammatory syndrome in children associated with COVID-19), the school nurse will;
Isolate the student in designated isolation areas of the elementary school or H.S. buildings
Contact the students parent/guardian immediately and refer to the student’s HCP for evaluation and treatment as soon as possible
Provide care and comfort to the child in isolation with appropriate supervision
Provide family with information regarding MIS-C as needed and if appropriate
Give social emotional support to the student and family
Document all assessment data, plans, and outcomes in the student’s healthcare record
Keep open line of communication with family, HCP in compliance with FERPPA, and HIPPA regulations
Report any positive diagnosis or possible exposure to COVID-19 Safety Officer and NYSDOH/OCHD as required
Symptoms of MIS-C
Fever
Abdominal pain
Vomiting
Diarrhea
Neck pain
Rash
Bloodshot eyes
Feeling extra tired

Inform parents that they should seek emergency care right away if their student is showing any of these emergency warning signs of MIS-C or other concerning signs:
Trouble breathing
Pain or pressure in the chest that does not go away
New confusion
Inability to wake or stay awake
Bluish lips or face
Severe abdominal pain

Signage and Floor Markings

I) Signage throughout all buildings will remind individuals to:
- stay home if they feel sick
- cover their nose and mouth with an acceptable face covering
- adhere to social distancing instructions
- report symptoms of, or exposure to, COVID-19
- follow hand and respiratory hygiene
- follow cleaning and disinfection guidelines
- floor markings to encourage single rest room usage
- floor markings, arrows, and other signage to help direct traffic flow and assist with social distancing safety

Ventilation/Facilities

I) Ventilation Regulations
Remsen Central School will continue to meet or exceed minimum ventilation requirements.

II) Additional Ventilation
Windows should be opened whenever possible to increase air circulation.
Bus roof-top vents and windows should be opened whenever possible.

III) Remsen Central School ensures compliance with all NYSED Mandatory Facilities Assurances.

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**Emergency Drills**

I) Bus Drills
Bus Drills are still required by law and must be conducted. Staff will ensure health and safety procedures are followed when assisting students during bus drills.

II) Fire/Evacuation Drills and Lockdown Drills
Schools must conduct 8 evacuation drills and 4 lockdown drills each school year.

Students must be instructed that if it was an actual emergency that required evacuation or lockdown, the most imminent concern is to get to safety.

If Remsen is operating in a “hybrid” in-person model, students in all rotations should participate in drills while they are in attendance in-person.

III) Drill Modifications Due to COVID-19
Students will be required to maintain social distancing during a lockdown drill. Therefore, hiding/sheltering will not be possible. Instead, staff should provide an overview of how to shelter or hide in the classroom during the drill.

During a fire/evacuation drill, classroom evacuations will stagger to ensure proper social distancing when possible.

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**Additional Transportation Information**

I) Bus Changes
Parents/Guardians must provide written notice to the office if they need their child to ride a different bus. Written notices to change buses will not be accepted after 10:00 AM unless emergency circumstances exist as Remsen must be able to ensure social distancing requirements on all bus runs.

II) Parents Committed to Transporting Students
Parents committed to transporting students to and from school must inform the office as soon as possible if said commitment is no longer possible.
I) Child Nutrition
Remsen Central School ensures compliance with the Child Nutrition Program requirements through OHM BOCES Food Service. All students enrolled in the SFA will be provided with meals during in-person and remote instruction. Our Food Service team will all required measures to help protect students with food allergies if providing meals in spaces outside of the cafeteria.

II) Breakfast and Lunch
Breakfast and lunch will be available to all students. Announced in October, 2020, all children 18 and younger will eat for free throughout the 2020-2021 school year.

III) Everyone In-Person Meals
Breakfast will be “grab and go” in both buildings. Students will report to their classroom or to designated eating areas while ensuring appropriate social distancing.

Lunch will be delivered to classrooms in the elementary. Lunch in the high school will be distributed in designated eating areas or students will pick up meals in the kitchen and bring them to designated eating areas while maintaining appropriate social distancing.

IV) Hybrid Learning Meals
Meals for students in school will be distributed as described under “in-person meals”. Meals for students learning at home on a given day during a hybrid instruction model will be able to pick up the next day’s meals before leaving school on the day they are “in-person”.

V) Fully Remote Learning
Meals for fully remote learners may be picked up on Mondays and Wednesdays at the back door of the HS kitchen from 10:00 AM until 12:00 PM.

VI) In-Person Eating, Hygiene, and Cleaning
All staff and students must wash their hands or use hand sanitizer before and after eating. Hand sanitizer stations have been installed in all classrooms and designated areas to ensure easy access to hand sanitizing stations before and after meals. Educational Posters and Reminders will be posted throughout the buildings, including designated eating areas.

If designated eating areas are used, cleaning and disinfecting must be performed before the next group of students enters the area.

V) Meal Program Communication
Communication via Schoolmessenger calls, web page and social media postings, emails, and letters will inform and remind parents of all meal information.

VI) Staff Meals
It is important for all staff to ensure appropriate social distancing when eating their lunch.
School Schedules

Schools Must Develop Plans for Three Scenarios Listed Below

I) 100% In-Person Instruction
All students return to in-person instruction.

II) Hybrid Instruction
In-person instruction combined with remote/distance learning hybrid schedule.

III) Remote/Virtual Instruction
All students learn virtually/remotely.

School Doors Open for Students

School Doors Open with Screeners in Place at 7:20 AM
Students will be allowed to get dropped off at their respective building as early as 7:20 AM each day. There will be safe, socially-distanced areas for students to sit if they are dropped off at this time.

Screeners will be in position by 7:15 AM each day to ensure that they are ready to begin screening students at 7:20 AM.

Elementary Schedule Plans

Elementary (K-6) → 100% Full In-Person Instruction with Modifications

Overview
All students would come to school every day for the full school day.
Students would be cohorted in their classrooms with limited exposure to any other grade levels throughout the day.
Essentials, lunch, recess, etc. would be brought to students in their homerooms

- Allows for all students to receive an all-day every day in-person education
- Schedule could be kept somewhat “normal”
- Larger classroom sizes would be divided into learning groups with the goal of fifteen or less students in a classroom at one time.
• Essentials, lunch, recess, etc. for larger class sizes would be brought to students in the “extra” learning space

Remote Instruction Accommodations for Medically High-Risk Students
Any parent may choose to keep their child home for health reasons or because they are not comfortable with their child being in school during this pandemic. The classroom teacher must provide students that do not come to school with an equitable education remotely.
Attendance for these students must be recorded daily and a check in must take place daily. Because of this, every teacher will have to have an online classroom on the Buzz Learning Management Platform or Google Classroom.

**Elementary Hybrid Instruction Schedule**
*(Monday/Thursday Group and Tuesday/Friday Group with Alternating Wednesdays)*

_This plan is a back-up that will only be used if needed_

**Overview**
Students would be broken into two "equal" groups based on alphabet, household, bus routes, classes etc. (Group A and B, or Rams and Dragons, etc.)
Students would come for full days on the days that they were scheduled to come.
The schedule could run close to normal due to the reduced number of students.
Students would be socially distanced in their classrooms.

**Group A = Mondays, Thursdays, and Alternating Wednesdays**

**Group B = Tuesdays, Fridays, and Alternating Wednesdays**

**Elementary Hybrid Sample Schedule**

<table>
<thead>
<tr>
<th>Cycle Day</th>
<th>1</th>
<th>2</th>
<th>3</th>
<th>4</th>
<th>5</th>
<th>6</th>
<th>1</th>
<th>2</th>
</tr>
</thead>
<tbody>
<tr>
<td>Day of the Week</td>
<td>Monday</td>
<td>Tuesday</td>
<td>Wednesday</td>
<td>Thursday</td>
<td>Friday</td>
<td>Monday</td>
<td>Tuesday</td>
<td>Wednesday</td>
</tr>
<tr>
<td>Student Group</td>
<td>Group A</td>
<td>Group B</td>
<td>Group A</td>
<td>Group A</td>
<td>Group B</td>
<td>Group A</td>
<td>Group B</td>
<td>Group B</td>
</tr>
</tbody>
</table>

Remote Instruction Accommodations for Medically High-Risk Students
Any parent may choose to keep their child home for health reasons or because they are not comfortable with their child being in school (this can change as the parent desires).
Attendance for these students must be recorded daily and a check in must take place daily. Because of this, every teacher will have to have an online classroom on the Buzz Learning Management Platform or Google Classroom.
Elementary → Full Virtual/Remote Learning

This plan is a back-up that will only be used if needed

Overview
All students would engage in at home learning
The Buzz Learning Management System or Google Classroom would be the primary tool used to organize remote learning. Students that need a device in the elementary would be provided with one

Elementary Full Remote Sample Schedule

<table>
<thead>
<tr>
<th>Time</th>
<th>Live Instructional Block</th>
<th>Tutoring, Feedback, Check-Ins, Attendance, etc.</th>
</tr>
</thead>
<tbody>
<tr>
<td>7:55 AM - 10:55 AM</td>
<td>PK - 3</td>
<td>4 - 6</td>
</tr>
<tr>
<td>10:55 AM - 11:25 AM</td>
<td>Lunch</td>
<td>Lunch</td>
</tr>
<tr>
<td>11:25 AM – 2:25 PM</td>
<td>4 - 6</td>
<td>PK - 3</td>
</tr>
</tbody>
</table>

Teachers would have flexibility in when they taught within their blocks and would use the rest of the time to check in with students, prepare and upload online content, grade assignments, and report attendance. Live sessions would be recorded and made available within Buzz classrooms for asynchronous learning for those that cannot connect live. (More detail including specials and intervention options would be made available to teachers)

Grade Level Remote Learning Expectations

<table>
<thead>
<tr>
<th>Grade Levels</th>
<th>Instructional Time</th>
<th>Independent/Practice Time</th>
<th>Total School Time</th>
</tr>
</thead>
<tbody>
<tr>
<td>PK-1</td>
<td>30 - 60 minutes of live or recorded instruction will be made available each school day</td>
<td>30 - 45 minutes of independent/practice work will be required each school day</td>
<td>90 minutes at most per school day</td>
</tr>
<tr>
<td>2-3</td>
<td>60 - 120 minutes of live and/or recorded instruction will be made available each school day</td>
<td>30 - 60 minutes of independent/practice work will be required each school day</td>
<td>150 minutes at most per school day</td>
</tr>
<tr>
<td>4-6</td>
<td>120 - 180 minutes of live and/or recorded instruction will be made available each school day</td>
<td>45 - 90 minutes of independent/practice work will be required each school day</td>
<td>210 minutes at most per school day</td>
</tr>
</tbody>
</table>
High School Schedule Plans

High School Grades 7-12 → 100% Full In-Person Instruction with Modifications

Current Plan

Overview
All students in grades 7-12 are able to learn in-person, five days a week. All NYSDOH guidance will be adhered to and students will remain at least six feet apart whenever possible. A minimum of three feet of physical distance will be allowed in classrooms for instruction when six feet is not possible, following all NYSDOH requirements.

Schedule
Regular schedule

Remote Instruction Accommodations for Medically High-Risk Students
Students would participate virtually in all classes, following the regular schedule. Any parent may choose to keep their child home for health reasons or because they are not comfortable with their child being in school during this pandemic. Attendance for these students must be recorded daily.

High School → Hybrid Instruction 50%
Two Days In-Person and Two Days Remote Cycle

Overview
Students are split into two groups (A and B), with the goal that families stay together, but classes and bus runs are split in half. Each group alternates two days. If a family voices they are not sending a child at all, they will be assigned to group A, with the expectation they join their classes on the day they are assigned via Zoom, Google Meet, etc. Half the kids come 2 days, then they are given a task or assignment to complete on their at-home days, engaging remotely. They count as attendance, if they complete the task(s)/engage remotely as tracked by our learning management system. On their in-person days, they count for attendance if in school (or join virtually if medically at home). The other students come the next two days, the same lesson is presented, then they complete their task/remote engagement during the at-home days. Teachers will need to be prepared for their A groups to include the kids who are at-home and not coming to school at all.
Splits the building into two cohorts of about 100 each
Allows the bus run to be split in half to accommodate 1 student per seat
Allows classes to have half the numbers, so 6’ may be maintained
Fewer kids in the halls, lunch, breakfast, dismissal, entry - to allow more spacing
HS Hybrid Sample Schedule

Continuous rotation of two days in-person, two days remote learning.

<table>
<thead>
<tr>
<th>Cycle Day</th>
<th>1</th>
<th>2</th>
<th>3</th>
<th>4</th>
<th>5</th>
<th>6</th>
<th>1</th>
<th>2</th>
</tr>
</thead>
<tbody>
<tr>
<td>Day of the Week</td>
<td>Monday</td>
<td>Tuesday</td>
<td>Wednesday</td>
<td>Thursday</td>
<td>Friday</td>
<td>Monday</td>
<td>Tuesday</td>
<td>Wednesday</td>
</tr>
<tr>
<td>Student Group In-Person</td>
<td>Group A</td>
<td>Group A</td>
<td>Group B</td>
<td>Group B</td>
<td>Group A</td>
<td>Group A</td>
<td>Group B</td>
<td>Group B</td>
</tr>
</tbody>
</table>

Remote Instruction Accommodations for Medically High-Risk Students
Remote students will follow group A’s schedule

High School → Full Virtual/Remote Learning
This plan is a back-up that will be used only if needed

Overview
No students allowed in school. All students learning remotely each day. All students, regardless of their hybrid schedule, would follow the Full Remote Schedule below if the high school were to transition to a fully remote learning model.

HS Full Remote Sample Schedule

<table>
<thead>
<tr>
<th>Time</th>
<th>Period</th>
</tr>
</thead>
<tbody>
<tr>
<td>7:50 AM – 10:50 AM</td>
<td>1:1, Tutoring, Small Groups, Review Sessions, Interactions with Students/Families</td>
</tr>
<tr>
<td>10:50 AM – 11:20 AM</td>
<td>Lunch</td>
</tr>
<tr>
<td>11:24 AM – 11:45 AM</td>
<td>Period 1</td>
</tr>
<tr>
<td>11:47 AM – 12:08 PM</td>
<td>Period 2</td>
</tr>
<tr>
<td>12:10 PM – 12:31 PM</td>
<td>Period 3</td>
</tr>
<tr>
<td>12:33 PM – 12:54 PM</td>
<td>Period 4</td>
</tr>
<tr>
<td>12:56 PM – 1:17 PM</td>
<td>Period 5 and Period 6</td>
</tr>
<tr>
<td>1:19 PM – 1:40 PM</td>
<td>Period 7</td>
</tr>
<tr>
<td>1:42 PM – 2:03 PM</td>
<td>Period 8</td>
</tr>
<tr>
<td>2:05 PM – 2:26 PM</td>
<td>Period 9</td>
</tr>
</tbody>
</table>
I) Schedule
Full In-Person (All UPK Students All Day)
With the current NYS DOH and NYSED safety requirements and regulations, it is currently not possible for 100% of our UPK students to attend in person.

Hybrid Model
50% of our UPK students would attend our program in the morning and the other 50% of our UPK students would attend our program in the afternoon.

Full Virtual/Remote Learning
100% of our UPK students would attend our program virtually. Students would engage in remote learning activities and tasks each day.

II) Transportation
Parents must provide transportation to and from Pre-K for their child each day.
SCHOOL TRANSPORTATION FOR PRE-K STUDENTS WILL NOT BE PROVIDED FOR THE 2020-2021 SCHOOL YEAR

Attendance

Attendance records will be maintained for all students whether they are in the classroom or connected remotely from home. The following will take place daily:

- Every teacher will record attendance daily on Schooltool whether instruction is delivered in school or remotely.
- School will make a phone call home to check in with students not logged in or virtually present.
- Attendance will be analyzed weekly and respective teams will work with students, families, and the Social Emotional team to avoid potential chronic absenteeism.

I) In-Person Attendance
Attendance at both buildings will be taken as per normal operation procedures.

II) Hybrid Attendance
Attendance at both buildings will be taken as per normal operation procedures for students in-person. Remote learners’ attendance will also be taken once remote learners have signed on and engaged in learning activities.

III) Remote/Virtual Attendance
Attendance at the elementary building will be taken virtually by the grade level teacher each day. Attendance at the high school building will be taken virtually by each course teacher daily.
IV) Chronic Absenteeism
Remsen Central School teachers, counselors, social worker, and other staff will proactively reach out to students and families via phone calls, emails, and virtual sessions if regular attendance and student engagement are not occurring before falling behind in school.

Remsen will collaborate with DSS prior toInitializing Educational Neglect or PINS processes.

Remote Learning Information

Access to Technology:
Students that do not have access to a mobile device with the capabilities of accessing the online resources and completing the work assigned by their classroom teachers will be provided with a school owned device for the purpose of participating in remote learning. In the event that a student does not have internet access in their home, a district funded hotspot will be provided to families where a hotspot would allow the student to access online resources and classwork needed to participate in online learning. In situations where there is no internet availability, students will be provided with printed materials, recordings, phone calls, etc. that allow them to participate in remote learning without the use of the internet.

Learning Management System:
In order to provide students, families and teachers with a unified, online platform that also allows for a more fluid transition between in-person and remote learning, the district will be utilizing the Buzz Learning Management System (LMS) and/or Google Classroom. Staff, students, and families will receive training on the platform beginning late in mid-August 2020 and over the course of the first few months of the school year, teachers will begin using the LMS as a platform to house resources, facilitate discussion, post assignments, provide feedback, and more.

Remote Learning Overview:
In addition to the Buzz LMS, teachers will utilize a variety of other online tools and resources including Zoom Pro, Google Meet, Castle Learning, Zearn, Epic, and more in order to provide students with meaningful and engaging online learning opportunities. Students will have access to live and/or recorded (synchronous and/or asynchronous) instruction provided by their classroom teacher. They will be provided with a schedule of when live lessons will be broadcast through the use of video conferencing technology. Students will have the ability to connect at these times and/or also watch a recording of lessons at a later time. Assignments related to each lesson and other necessary resources will be available through the Buzz LMS for students to access and interact with.

Remote/Virtual Attendance
Attendance at the elementary building will be taken virtually by the grade level teacher each day. Attendance at the high school building will be taken virtually by each course teacher daily.
Remote Instruction Accommodations for Medically High-Risk Students
Any parent may choose to keep their child home for health reasons or because they are not comfortable with their child being in school (this can change as the parent desires). Attendance for these students must be recorded daily along with documented student engagement and learning. Parents electing to keep their child home must ensure that the student follows and participates with the specified elementary or high school schedule for their remote instruction and learning.

Technology and Connectivity

I) Devices
RCS conducted a parent/student survey to determine level of access to devices. All students in grades 7-12 will be provided with a Chromebook for the 2020-2021 school year. Elementary parents who indicated lack of a device for their elementary student will be provided one for remote learning scenarios.

II) Internet
RCS conducted a parent/student survey to determine level of access to high speed internet. Remsen Central School will work with parents/students without internet access to the extent practicable.

III) Learning Remotely
RCS understands that it is essential to provide multiple methods for students to participate in learning and to demonstrate mastery of Learning Standards in a remote learning model.

IV) Technology Support
RCS and BOCES staff will provide instruction and support for students, teachers, and families.

V) Learning Management System
BUZZ
All Remsen Teachers will be trained in the use of BUZZ as the electronic learning platform for students.

Teaching and Learning

I) Continuity of Learning
Remsen ensures a continuity of learning plan for the 2020-2021 school year based upon the aforementioned scheduling scenarios.

II) NYS Learning Standards
Instruction will be aligned with the New York State Learning Standards.
III) Equitable Instruction
Instruction will be developed to provide opportunities for learning that are accessible to all students. Remote learning will be aligned with the NYS Learning Standards.

IV) Teaching, Learning, and Support
Instruction will include substantive interaction with the teacher regardless of the delivery method. Routine times for student interaction, feedback, and support will be scheduled.

V) CTE, CDOS, Work-Based Learning
Remsen Central School will utilize remote/virtual work-based learning experiences when appropriate and applicable for CTE and CDOS programs.

VI) Communication
Remsen teachers and staff will regularly communicate to students and parents, encouraging them to contact teachers and staff with any questions regarding their child’s learning.

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Special Education

I) Planning
Remsen CSD created a task force of educators and related school staff including; administrative team, special education director, teachers, special education teachers, school psychologist, school nurses, transportation coordinator, head custodian as well as local union representatives to develop the reopening plan for the Remsen CSD. The special education population was well planned for by this team with input from the CSE Chairperson, school psychologist and the school nurses. The educational needs of special education students were continually discussed during planning of all portions of the reopening plan to address the continuity of learning for the students with unique needs in all three models planned (in-person, hybrid and virtual). In addition, students with homeless designations, students who have been alternatively placed and students with 504 plans or IEPs were all included in planning meetings by the Remsen CSD task force as well as building level meetings and special education department meetings.

II) Continuity of Learning for CSE and 504 Students
The Remsen CSE Chairperson has been actively involved in the development of Remsen CSD reopening plan. The Remsen Special Education Department under the direction of the Remsen CSE Chairperson will meet with small groups of special education providers to create individual student continuity of learning plans for all CSE identified and 504 identified students. All teachers, counselors, nurses, teaching assistants, special education teachers, and our school psychologist will work together to ensure that plans are in place for each support staff member for our students with unique needs (IEP, Social/Emotional). For our high needs students an individual plan will be put in place with our special education and social and emotional teams. These plans will indicate the adjustments to delivery of IEPs or 504 plans necessary if school must use a hybrid or virtual learning model.
III) Prioritization
The following factors will be used to determine prioritization of students with special needs in all
developed plans (in-person, hybrid and virtual): student’s developmental stage, cognitive
functioning, access to technology as well as any behavioral or social/emotional factors. These
planning meetings will be followed up by recurring Special Education Team meetings to
continuously plan and move seamlessly from in-person, hybrid and virtual instructional plans all
designed to meet unique student needs. Smaller break out meetings will be held by Special
Education Providers to determine unique, individual learning plans for at risk students and for all
CSE identified students in consideration of the method of instructional delivery (in-person,
hybrid or virtual). Lists of student needs will be indicated and the responsibilities will be
delegated for routine check-ins and supports for these students. Each identified student has a
designated case manager who provides the immediate oversight of delivery of programs and
services determined by the Special Education team. Documentation methods and continued
monitoring have been and will continue to be provided by the CSE Chairperson. Students who
have needs that may impact their ability to follow any of the Remsen CSD reopening plans as
indicated within this plan will have the accommodations they require to the plan clearly
documented within the individual student’s learning plan which will be shared with all
educational providers of that student. Parents/ Guardians will be involved in these decisions and
informed of adjustments. CSE Meetings will be conducted whenever necessary using virtual
meeting protocols.

Bilingual and World Languages

Remsen Central School will complete the ELL identification process within 30 school days of
the start of the school year for all students who enrolled during COVID-19 school closures in
2019-2020, as well as all students who enroll during summer of 2020 and during the first 20
school days of the 2020-21 school year. After this 20 day flexibility period, identification of
ELLs must resume for all students with required 10 school days of initial enrollment as required
by Commissioner’s Regulations Part 154.

All communication will be translated to parents/guardians in their preferred language and in their
preferred mode of communication (written and spoken).
Remsen Central School will ensure that all required instructional Units of Study are provided to
all ELLs based on their most recently measured English language proficiency level during in-
person and hybrid instruction. The task force also discussed the need to potentially develop
prioritization of educational delivery for ELL students who may enroll at Remsen CSD during
the upcoming school year.
The Remsen CSD task force has ensured that the district has a comprehensive developmental school counseling plan, developed under the direction of our certified school counselor, and frequently reviewed. The Remsen CSD has highly effective, operational Social Emotional Teams at both buildings.

Students have not been in school since the middle of March. As such, professional development opportunities will be provided to faculty and staff regarding best practices to talk with and support students during and after the ongoing COVID-19 public health emergency, as well as proved supports for developing coping and resilience skills for students, faculty, and staff.

Our social emotional teams will develop plans and provide resources and referrals to address mental health, behavioral, and emotional support services and programs. The plan will include instruction and training for staff on how to communicate and support students during and after the ongoing COVID-19 public health emergency.

The Elementary Social Emotional Team includes, but is not limited to, the elementary principal and parent, school counselor, school social worker and parent, school psychologist, CSE director, and parent, school nurse, our United Way family school navigator and any additional teachers and staff.

The High School Social Emotional Team includes, but is not limited to, the high school principal, school counselor, school social worker and parent, school psychologist, CSE director, and parent, school nurse, and any additional teachers and staff.

Professional learning will focus on the five competencies of social-emotional wellness including self-awareness, self-management, social awareness, relationship skills and responsible decision making. Strategies to develop the necessary coping and resilience skills for students will be supported through focused SEL instruction that students will receive by the counseling staff and classroom teachers. Additional supports targeted to faculty and staff will be implemented through the same methods identified above. Information and demonstrations may include resources from the BOCES PPD Office, the BOCES Safety Office and/or SafeSchools in addition to other social emotional resources.

The Social Emotional teams will meet to determine designated resources and training opportunities as well as implementation of social emotional plans developed. http://www.nysed.gov/reopening-schools/social-emotional-learning

Pursuant to Education Law 3012-d, all Remsen Central School teachers and principals will be evaluated under the currently approved APPR plan and current regulations, including any variance applications approved by the Department.
**Certification**

All teachers at Remsen Central School will hold valid and appropriate certificates for their teaching assignments except as where otherwise allowable under the Commissioner’s regulations or Education Law.

**Extra-Curricular Activities**

Effective June 7 2021, face masks are not required to be worn outdoors on school grounds, including during outdoor school sports. If school is closed for in person education during the school year due to an increase in confirmed COVID 19 cases, school sponsored sports must be suspended until in person education is resumed.

I) Athletics
When allowed, any athletic teams must adhere to all NYSED, NYSDOH, and OCHD guidelines in addition to this Reopening Plan and Remsen’s Return to Athletics Plan.

II) Clubs
When allowed, any extra-curricular clubs must adhere to all NYSED, NYSDOH, and OCHD guidelines in addition to this Reopening Plan.

**School COVID-19 Report Card**

All public and private (both secular and non-secular) elementary (including pre-kindergarten), middle, and high schools as well as boards of cooperative educational services (BOCES), charter schools, and private schools are required to report to the COVID-19 Report Card each operational day. COVID-19 positive data reported on this site includes students, teachers and staff enrolled in the school district onsite and off-site. This information is either shared by the parent/guardian of the student, notified by teachers and other staff, or communicated by the local health department.

**Continuous Community Engagement and Feedback**

Continuous community engagement and feedback is strongly encouraged. While Remsen Central School district has been learning in-person since September and weekly letters and school messengers have kept everyone updated and informed, there are several changes that have been made to this guidance document given the new information from the NYSDOH June 8, 2021. All updates have been highlighted in yellow. You are encouraged to share your thoughts, concerns, or ideas at any time by emailing the superintendent at tjenny@remsencsd.org or by calling 315-205-4300 ext. 4224. Thank you!
Soar to Success