
Announcement of Vacancy

Superintendent of Schools



Remsen Central School District

9733 Davis Drive, P.O. Box 406, Remsen, New York 13483

www.remsencsd.org

Phone: 315.831.3797

'It Takes a Community to Build a School'

Announcement of Vacancy in the Office of Superintendent

The Board of Education of the Remsen Central School District is seeking applicants for the position of Superintendent of Schools. The vacancy occurs as a result of the retirement of Mrs. Ann Turner, who has served as superintendent for eight years. In addition to the duties of superintendent, the candidate also will oversee the Elementary School as principal. The Board wishes the new superintendent to take office on or about July 1, 2010.

The Board is being assisted in the selection process by Mr. Howard D. Mettelman, district superintendent of the Oneida-Herkimer-Madison BOCES. Mr. Mettelman will carry out the task of screening applications and recommending to the Board a group of final candidates. The Board will make all the decisions concerning the selection process, the evaluation of candidates and the final appointment.

College and university placement offices, state education officials and practicing superintendents of schools are invited to nominate qualified candidates for this position. Interested and qualified individuals are encouraged to submit letters of interest, an application form and their professional credentials. This material should include a current résumé which contains all appropriate information, including names, addresses and telephone numbers of references who can speak to the competencies of the candidate in relation to the qualifications listed in this brochure.

Applications for this position will be received until February 12, 2010. Completed application forms, together with résumés and placement folders, should be sent to:

Mr. Howard D. Mettelman
District Superintendent
Board of Cooperative Educational Services
Oneida, Herkimer and Madison Counties
Box 70, Middle Settlement Road
New Hartford, NY 13413

Board of Education

William McDonald, President
Donna Clark, Vice President
Terry Roos
Raymond Hamlin
Steven Boucher

Remsen CSD does not discriminate on the basis of sex, race, creed, color, national origin, marital status, religious affiliation, disability, or age in the recruitment and appointment of employees.

The Area

The Mohawk Valley is rich in history, with major contributions by the Native Americans, French, British and American Colonists. It is an excellent location for professional and personal growth, being served by Hamilton College, Utica College, SUNYIT, Colgate University, Mohawk Valley Community College, Herkimer County Community College and Syracuse University. The Munson-Williams-Proctor Institute, the Utica Symphony, the Broadway Theater League, the Great Artist Series, the Utica Zoo and the Children's Museum typify the organizations that add to our cultural life. Settled by the Welsh, Remsen is home to the Remsen Barn Festival, which is always held the fourth full weekend in September along Main Street in the Village of Remsen. It features acoustic music, street entertainment, hand crafts, authentic foods and artwork.

There are virtually no limits to the recreational opportunities available: hunting, skiing, snowmobiling, fishing, camping, canoeing, hiking, golfing, swimming and boating. The pine-covered slopes of the Adirondacks, with their many lakes and streams, are less than one hour away. Oneida Lake, Lake Moraine, Canadarago Lake, Otsego Lake and the Cooperstown Baseball Hall of Fame are less than one hour's drive from the district.

Shopping facilities are excellent, and are located within a few miles of the district.

Mission Statement

The mission of the Remsen Central School District is to provide the appropriate educational environment that will support all students in grades K-12 as they develop the knowledge and skills necessary for them to be successful when beginning a career or pursuing higher education.



Qualifications of the Candidate

The successful candidate will be a strong and innovative leader with a vision and educational philosophy which provides inspiration and direction to the staff and community in defining student expectations. The candidate must be committed to academic excellence in a positive and nurturing environment.

The qualifications listed below are for the guidance of individuals interested in applying for the position of superintendent. The primary focus will be on those capabilities that demonstrate creative leadership in the management and improvement of a quality educational program.

The candidate:

- Must demonstrate high and consistent expectations for students and staff in the areas of learning, teaching and discipline.
- Understands and values the qualities of a small-town community and seeks to participate in the cultural, recreational and civic activities of a community such as Remsen.
- Must demonstrate a personal, down-to-earth style of leadership.
- Must have excellent communication skills and be able to work well with students and staff.
- Understands the role of technology as a necessary learning tool and as a vehicle for change.
- Must be able to demonstrate the knowledge and experience requisite to the development of instructional programs based on the full range of academic, developmental and social needs of children.
- Must possess teaching and administrative experience.
- Demonstrates strong management skills and understanding of school business management.
- Embraces new ideas and supports innovation.
- Must possess or qualify for certification as a School District Administrator in New York state.
- Have experience dealing with personnel issues, including collective bargaining.
- Must possess knowledge about special education standards.

Salary Range

The salary range for this position will be between \$105,000-\$115,000 and will be determined by the experience, qualifications and educational background of the successful candidate.

The District

Remsen schools have an enrollment of 488 students and a staff of 105. The district operates one elementary school, a junior-senior high school and a bus garage location. The 13 acres of developed sites include athletic fields for baseball/softball, soccer and track.





The Schools

The Remsen Elementary School is a kindergarten through sixth grade building with enrollment of 234 students. The professional staff consists of 21 classroom teachers and certified instructors for art, music, physical education, library, reading and math intervention, social work, psychology, speech/language services and special education programs. Our dedicated staff continually take advantage of local and regional staff development to stay current in educational research and practice. We pride ourselves on community involvement and support of our programs. The Remsen Elementary School is home to one of the national Reading First Grants. Most classes have 18-25 students. The entire school has state-of-the-art technology.

The Remsen Jr.-Sr. High School is a seventh through 12th grade building with an enrollment of 254 students. The professional staff consists of 26 classroom teachers with special area instructors for art, music, physical education, library, AIS and special education, social work, and psychology. In addition to core academic courses, students can take a variety of electives and distance learning courses such as psychology, sociology and American Sign Language.

A Commitment to Excellence

- The district is marked by a tradition of excellence.
- Approximately 85-90 percent of the graduating seniors go to college.
- Active and interested site-based teams participate at all levels.
- \$4,450 in district scholarships and awards for the Class of 2009.
- Strong School and Business Alliance internships and career exploration.
- An array of high quality opportunities and options in partnership with the Oneida-Herkimer-Madison BOCES.



District Financial Data

Budget 2009-10	\$10,514,719
True Value	\$214,638,272
Assessed Value	\$152,444,027
Tax Levy	\$4,339,921
Tax Rate on True Value	20.22
Selected Share Ratio	.762%



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